



## NOTICE

### Re: COVID-19 - Move to complete mandatory remote working.

Following instructions received from the Cayman Islands Government on 24 March 2020 regarding the ongoing threat of the Coronavirus (COVID –19), the Maritime Authority of the Cayman Islands (Cayman Maritime) and the Cayman Islands Shipping Registry (Cayman Registry) have enforced a mandatory remote work approach for all personnel effective 25 March 2020 until further notice.

Cayman Maritime and Cayman Registry remain operational, as specific plans have been put in place to continue to serve our clients during the COVID-19 world pandemic.

With representatives in multiple time zones around the world, we are able to leverage resources from other locations where necessary. We are in the position to ensure business continuity for our clients, and all our global personnel are now working remotely to keep our people safe while allowing us to continue to service our clients' needs effectively.

Payments can still be made online through our website, <https://www.cishipping.com/services/pay-invoices>

We accept:

- Visa
- Mastercard
- Discover
- Amex

Applications and renewals will continue to be processed electronically for:

- Crew Documentation – [caymanregistry@cishipping.com](mailto:caymanregistry@cishipping.com)
- Registration – [caymanregistry@cishipping.com](mailto:caymanregistry@cishipping.com)
- Survey/technical – [technical@cishipping.com](mailto:technical@cishipping.com)
- Statutory Documentation – [caymanregistry@cishipping.com](mailto:caymanregistry@cishipping.com)
- Crew queries (MLC, contracts etc.) – [shipping.master@cishipping.com](mailto:shipping.master@cishipping.com)

Alternatively use the service related contact forms on our website <https://www.cishipping.com/contact-us> or email Client Relationships at [client.relationships@cishipping.com](mailto:client.relationships@cishipping.com).

In the event that we are unable to courier originals from Grand Cayman, we are able to email the documents to one of our representative offices in Ft. Lauderdale, France, Greece, Japan, London, Panama or Singapore for finalization.

Please see guidance on COVID-19 which can be found on our website under Guidance Notes <https://www.cishipping.com/policy-advice/guidance-notes> or link directly to the Guidance Note [here](#).

Further guidance on contacting Cayman Maritime and Cayman Registry can be found on our website under Guidance Notes <https://www.cishipping.com/policy-advice/guidance-notes> or link directly to the Guidance Note [here](#).

-END-