



**REPUBLIC OF LIBERIA**

**Marine Notice**

**BUREAU OF  
MARITIME AFFAIRS**

**INS-004  
Rev. 4/05**

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF  
MERCHANT SHIPS, AND AUTHORIZED CLASSIFICATION SOCIETIES**

**SUBJECT: Operational/Safety Checklist for SOLAS 74/78 Requirements.**

**Reference: Maritime Regulations 7.191**

**Supersedes: Marine Notice INS-004 dated 11/02**

**PURPOSE:**

This Notice provides a reproducible copy of this Operational/Safety Checklist in the RLM-300 to facilitate the inspection of safety equipment as required by the 1974 SOLAS Convention, Chapter III, Regulation 20.6 and 20.7 and other parts of SOLAS. The Administration strongly recommends the use of this format or a company sponsored planned maintenance system.

**APPLICABILITY:**

This Notice applies to Masters as it is their responsibility to ensure that all safety equipment, including lifesaving and firefighting gear, is always in good condition and available for immediate use. Masters should also be aware that Port State Control inspections are focusing greater attention to the condition of lifesaving and firefighting equipment, based on the fact that these areas continue to generate the greatest number of deficiencies on the average for all vessels inspected by Port State Authorities.

**REQUIREMENTS:**

**1.0 Master's Responsibility**

Immediately upon assuming command and in accordance with Maritime Regulation 10.296(7), the master should appoint one of his officers as the designated safety officer to make the weekly and monthly checks of equipment as required by SOLAS. If used, the form is to be signed by the designated safety officer and reviewed by the master at the end of each month.

## **2.0 Record Retention and Availability**

- 2.1 The signed copy should be retained in the master/safety officer's file and should be made available to our nautical inspector when he boards the vessel to inspect. The master can also show this report to any Port State inspector or official that may visit his vessel as evidence of maintenance of equipment.
- 2.2 The master should send the original to the owner/operator at convenient intervals to assure shore side management that all of the equipment is being maintained in serviceable condition and no delays should be expected due to Port State intervention with respect to any of these items.

## **3.0 Corrective Action**

Should corrective action require company assistance, such as furnishing spare parts, new equipment or arranging shoreside labor, the master should immediately requisition an order to maintain operational readiness at all times and to avoid being cited for any deficiencies. We are fully confident that owners will respond to and cooperate with the master by taking immediate corrective action.

## **4.0 Benefits**

- 4.1 If each master adopts a positive attitude and insists that his designated safety officer conduct these examinations in an effective manner, all equipment can be maintained defect-free and the master, with complete confidence, can welcome inspection of this equipment by any inspection body.
- 4.2 The master may also find the checklist to be valuable reference material for utilization during general safety meetings held with the officers and crew.

## **5.0 Log Book Entry**

The date of these inspections shall be entered into the Log Book as required by SOLAS.

**ANNEX**  
**OPERATIONAL/SAFETY CHECKLIST**  
**SOLAS and MARPOL**

Month of: \_\_\_\_\_

**SHIP'S OPERATIONAL SAFETY READINESS**

Ship's Name: \_\_\_\_\_ O.N. \_\_\_\_\_

Operator/Agent: \_\_\_\_\_

Master: \_\_\_\_\_

<b>CHECKLIST 1 - PRIMARY LIFESAVING EQUIPMENT/SURVIVAL CRAFT</b>						
	<b>WEEK</b>					
<b>ITEM</b>	<b>SOLAS REFERENCE</b>	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓
1. Operational Readiness	Regulation III/20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Survival Craft	Chapter III					
- Number & Type	Regulations III/10,11,14 &15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Embarkation Area	(Passenger Vessels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Davits/Launching Gear	III/21, 23, 24 or 26 (Cargo Vessels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Instructions (posted)	III/12,13,16, 31, 33 III/9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Falls	Regulation III/20.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition	Regulation III/20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Required Equipment	Regulation III/20.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Marking	LSA Regulations 4.4.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Liferafts	Chapter III					
- Condition	Regulation III/20.8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Stowage	Regulations III/12, 13,					
- Launching	16, 21, 23, 24 & 26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Launching Gear	Regulation III/31, 33, 34 & 20.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Hydrostatic Releases	Regulation III/20.9.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Marking		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Rescue Boats	Chapter III					
- Condition	Regulations III/20, 34 & 36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Stowage	Regulation III/14, 23,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Launch & Recover	31	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Falls	Regulation III/17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Regulation III/20.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Communication	Chapter III & Chapter IV					
- VHF Radiotelephone	Regulation III/6.2  Regulation IV/7-11 Regulation IV/13.6.2 & 15.9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- EPIRB Batteries		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Radar Transponder		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location/Mounting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Emergency Source of Power		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Visual Signals & Smoke Signals	Regulation III/6.3 & 7.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Emergency alarms	Regulations III/6.4 & 6.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Line Throwing Apparatus	Regulation III/18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Training; Manuals & Drill - NOTE: during drills, a demonstration that key crew members on passenger vessels are acquainted with the damage control	Regulations III/19 & 35	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Maintenance/Instructions	Regulation III/36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Muster List & Emergency Instructions	Regulation III/8, 37	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:						
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Corrective Actions Needed:						
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<b>CHECKLIST 2 – PERSONAL LIFESAVING EQUIPMENT</b>						
	<b>WEEK</b>					
<b>TEM</b>	<b>SOLAS REFERENCE</b>	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓
1. Operational Readiness	Chapter III Regulation 20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Lifebuoys	Chapter III					
- Number & Type	Regulations III/7.1, 22.1 and Regulation III/20.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition	Regulation III/32.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Marking/Reflective Tape		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Quick Release	Regulations III/7.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Lights		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- smokes - lifelines		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Lifejackets	Chapter III					
- Number & Type	Regulation III/7.2, 22.2 or, 26.5 and Regulation III/20.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition	Regulation III/32.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Marking/Reflecting Tape		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Lights/smokes/lifelines		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Immersion Suits	Chapter III					
- Number & Type	Regulation III/7.3, 22.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location	Regulation III/20.10 and Regulation III/32.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:						
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Corrective Action Needed:						
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### CHECKLIST 3 - FIREFIGHTING EQUIPMENT

ITEM	WEEK	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓
	SOLAS REFERENCE 2004 Consolidated edition					
1. Readiness/Availability	Regulation II-2/14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Dampers, Vents, Fans & Remote Control	Regulations II-2/ 9.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Firemain Integrity (Weekly)	Chapter II-2-Part C Regulation 7					
- Pumps (Operational)	Regulation II-2/ 10.2.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Station (Outfitted)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Fixed Gaseous Fire Extinguishing Systems	Chapter II-2- Part C					
- CO <sub>2</sub> (Proof of servicing & inspection)	Regulation II-2/ 10.4, 10.5, 10.7 & 14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Foam Fire Extinguishing Systems	Chapter II-2					
- Proof of sample testing	Regulations II-2/10.8.1 & Fire Safety Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Portable Extinguishers	Chapter II-2-Part C					
- Required Number	Regulation II-2/10.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Fire detection Systems	Chapter II-2-Part C					
- Operational	Regulations II-2/7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Alarms		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Testing	Regulation II-2/7.3.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Fireman's Outfit	Chapter II-2-Part C					
- Required Number	Regulation II-2/ 10.10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Location		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Breathing Apparatus	MSC Circ 850	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Fire Control Plans	Regulation II-2/15.2.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. International Shore Connection	Regulation II-2/10.2.1.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11, Vertical Fire Zone Boundaries	Chapter II-2					
- Intact	Various Regulations MSC-Circ.850	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Fire Doors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. General Fire Protection	Chapter II-2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Housekeeping - Stowage - Flammable Stores - Instructions Posted	Various Regulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. EEBDs	MSC Circ. 849	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:						
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Corrective Actions Needed:						
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**CHECKLIST 4 - EMERGENCY SYSTEMS AND EQUIPMENT**

	<b>WEEK</b>					
<b>ITEM</b>	<b>SOLAS REFERENCE</b> 2004 Consolidated edition	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓	<b>CHECK BOX</b> ✓
1. Emergency Generator	Chapter II-1 Part D					
- Type	Regulation II-1/42-45	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Back-out and re-start of Emergency Generator		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Inspection of Emergency Lights		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Operation of Emergency Fire Pump	Chapter II-2- Part C					
- Location	Regulation II-2/10.2.1.6 and II-2/ 10.2.2.3.2.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Able to provide adequate pressure to two hoses connected at different locations.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Watertight Doors	Chapter II-1 Part B and B1					
- Number & Type	Regulation II-1/15 (Passenger Vessels) Regulation II-1/25 - 9 (Cargo Vessels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Condition		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Operational Test		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Test of Indicators/Alarms		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Machinery Space Remote Emergency Stops	Chapter II- 2					
<ul style="list-style-type: none"> <li>- Opening &amp; closing of skylights, funnels, etc.</li> <li>- Closing power operated doors or actuating release mechanism on doors other than power operated watertight doors.</li> <li>- Stopping ventilating fans, and</li> <li>- Stopping forced and induced draft fans, oil fuel transfer pumps, oil fuel unit pumps and other similar fuel pumps.</li> </ul>	Regulations II-2/5.2, and 9.7.5.14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks :

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Corrective Actions Needed:

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**CHECKLIST 5 – GAS, OIL AND CHEMICAL TANKERS**

ITEM	WEEK SOLAS REFERENCE	CHECK	CHECK	CHECK	CHECK	CHECK
		BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>
1. Cargo tank monitoring safety devices	Chapter VI & VII					
O <sub>2</sub> Monitoring, explosimeter and chemical detection equipment	Regulation VI/3 and Chapter VII	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>- Number &amp; Type adequate</li> <li>- Calibration completed</li> <li>- Number of gas tubes adequate for the cargos carried</li> </ul>	International Bulk Chemical Code and, International Gas Carrier Code, as applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Cabin Escape Sets	Chapter VII					
<ul style="list-style-type: none"> <li>- Suitable for cargo carried</li> <li>- Adequate number, and</li> <li>- Operational</li> </ul>	International Bulk Chemical Code and, International Gas Carrier Code as applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks :

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Corrective Actions Needed:

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### CHECKLIST 6 - STRUCTURAL ASSESSMENT

	WEEK					
ITEM	SOLAS REFERENCE	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓
1. Structural assessment check for	Chapter I					
- Excessive corrosion of deck	Regulation I/11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Corrosion in ballast tanks (as available)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- General assessment of safety structure on the basis of reports of survey, condition evaluation reports		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

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Corrective Action Needed:

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### CHECKLIST 7 - NAVIGATION SAFETY

	WEEK					
ITEM	SOLAS REFERENCE 2004 Consolidated edition	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓	CHECK BOX ✓
1. Navigation Equipment	Chapters IV & V					
- Type required (Radar, ARPA, VDR, Gyro, Magnetic Compass, Echo Sounder, etc.)	Regulation V/19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Operational		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Charts, Notice to Mariners, Light List, Radio Aids Up-to-Date		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. International Code of Signals and IAM SAR Manual	Regulation V/21					
4. Pilot Ladders	Regulation V/23	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Voyage Data Recorder	Regulation IV/18.8					
6. Steering Gear	Chapter V					
- Tests	Regulation V/26.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Drills	Regulation V/26.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Remarks:						
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Corrective Actions Needed:						
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### CHECKLIST 8 - POLLUTION PREVENTION

ITEM	WEEK MARPOL REFERENCE	CHECK	CHECK	CHECK	CHECK	CHECK
		BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>
1. Oil Record Book(s)	ANNEX I					
- Complete	Regulation 20 and/or	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Up-to-date	Annex II, Regulation 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Discharge Monitoring Equipment	Annex I					
- Operating	Regulation 16 and/or Annex II, Regulation 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Records		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Test of Oil Water Separator, Alarms and Monitors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Sewage Treatment Plant	Annex IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Garbage Management Plan	Annex V	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Prevention of Air Pollution Certificate valid?	Annex VI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engine International Air Pollution Certificate valid?	Regulation 13 and NOx Technical Code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Bunker Delivery Notes	Regulation 18 and Resolution MEPC.96(47)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Fuel Oil Samples		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Fuel Oil Change over Record if operating in SOx Emission Control Area	Regulation 14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Ballast Water Management Plans in Effect	Assembly Resolution A.868 (20) dated 28 November 1997	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

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Corrective Actions Needed:

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**CHECKLIST 9 - SAFETY MANAGEMENT CODE**

ITEM	WEEK SOLAS REFERENCE	CHECK	CHECK	CHECK	CHECK	CHECK
		BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>	BOX <input type="checkbox"/>
1. Safety Management System	Chapter IX					
- Internal audits being conducted	Regulation 5.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Nonconformities reported		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Company responding to reports		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Master aware of ISM Code Responsibilities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Crew aware of ISM Code Responsibilities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Certificates	Regulation 6.0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

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Corrective Actions Needed:

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Signed: \_\_\_\_\_  
Master

\_\_\_\_\_  
Ship's Safety Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_