

Self-Checklist for SSP

Ship Name:

Ship Flag:

Company Name:

Revision Status of SSP:

Checked by:

Checked on:

Initial

Amendments to the approved SSP

Self-Checklist for SSP

	Items to be checked	ISPS Code	Complies with		Remark
			YES	NO	
Part 1: SHIP SECURITY ASSESSMENT					
1	Is the result of Ship Security Assessment attached to the Ship Security Plan?	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/8.12
2	Has the Ship Security Assessment being carried out for the ship by the person with appropriate skills to evaluate the ship's security, taking into account B/8.4	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.4
3	Where the SSA has not been carried out by the Company, has the report of the SSA reviewed and accepted by the CSO?	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.13
4	Has the SSA included the followings?	A/8.4			
	.1 on-scene security survey	A/8.4	<input type="checkbox"/>	<input type="checkbox"/>	
	.2 identification of existing security measures, procedures and operations	A/8.4.1	<input type="checkbox"/>	<input type="checkbox"/>	
	.3 identification and evaluation of key ship board operations that it is important to protect	A/8.4.2	<input type="checkbox"/>	<input type="checkbox"/>	
	.4 identification of possible threats to the key ship board operations and the likelihood of their occurrence, in order to establish and prioritize security measures;	A/8.4.3	<input type="checkbox"/>	<input type="checkbox"/>	
	.5 identification of weaknesses, including human factors in the infrastructure, policies and procedures	A/8.4.4	<input type="checkbox"/>	<input type="checkbox"/>	
5	Has the SSA addressed the elements stated in B/8.3?	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.3
6	Have those involved in a SSA drawn upon expert assistance in relation to those stated in B/8.4	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.4
7	Has CSO obtained and recorded the information for those stated in B/8.5	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.5
8	Has the SSA examined each identified point of access?	A/8.4	<input type="checkbox"/>	<input type="checkbox"/>	B/8.6
9	Has the SSA considered the continuous relevance of the existing security measures, etc.?	A/8.4	<input type="checkbox"/>	<input type="checkbox"/>	B/8.7
10	Has the SSA determined security guidance stated in B/8.7	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.7
11	Has the SSA considered those that it is important to protect, taking into account B/8.8?	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.8

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			<i>YES</i>	<i>NO</i>	
12	<i>Has the SSA considered possible threats, taking into account B/8.9?</i>	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.9
13	<i>Has the SSA taken into account possible vulnerabilities stated in B/8.10?</i>	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.10
14	<i>Has the on-scene security survey examined and evaluated existing shipboard protective measures, procedures and operations taking into account B/8.14?</i>	A/8.2	<input type="checkbox"/>	<input type="checkbox"/>	B/8.14
Part 2: SHIP SECURITY PLAN					
0 Introduction					
0.1	<i>Are the company Name and Address given in the SSP exactly same as those given on DOC?</i>	SOLAS XI-2/1.7	<input type="checkbox"/>	<input type="checkbox"/>	
0.2	<i>Is the ship's particular (name, type, tonnage etc) is the same as those given in the Certificate of Registry or statutory certificate?</i>	SOLAS XI-2/1	<input type="checkbox"/>	<input type="checkbox"/>	
0.3	<i>Has the Company ensured that the ship security plan contains a clear statement emphasizing the master's authority?</i>	A/6.1	<input type="checkbox"/>	<input type="checkbox"/>	
0.4	<i>Has the Company established in the ship security plan that the master has the overriding authority and responsibility to make decisions with respect to the security of the ship and to request the assistance of the Company or of any Contracting Government</i>	A/6.1	<input type="checkbox"/>	<input type="checkbox"/>	
0.5	<i>Has the Company ensured that the company security officer, the master and the ship security officer are given the necessary support to fulfill their duties and responsibilities in accordance with requirements of chapter XI-2 and the Code?</i>	A/6.2	<input type="checkbox"/>	<input type="checkbox"/>	
0.6	<i>Does SSP contain the procedures and practices to protect security sensitive information held in paper or electronic format?</i>	A/9.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.4
I Security Organization of the Ship and the Company					
1.1	<i>Does SSP contain detail of the organizational structure of security for the ship?</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.2.1
1.2	<i>Does SSP contain detail of the ship's relationships with the Company, port facilities, other ships and relevant authorities with security responsibility?</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.2.2
1.3	<i>Does SSP contain the duties and responsibilities of all shipboard personnel with a security role?¹</i>	A/9.4.7	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.1

¹ Not only the itemized duties, but also brief description on who will be in charge should also be included. (For example "Deck patrol / gangway watch - deck department" may be acceptable. It is not necessary to be such detailed as a Muster list, however, it is not sufficient if the SSP describes that all security duties will be assigned by the SSO.

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	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
1.4	<i>Does SSP contain measures designed to prevent weapons, dangerous substances and devices intended for use against people, ships or ports and the carriage of which is not authorized from being taken on board the ship</i>	A/9.4.1	<input type="checkbox"/>	<input type="checkbox"/>	
1.5	<i>COMPANY SECURITY OFFICER</i>				
1.5.1	<i>Has the Company Security Officer been designated for the ship?</i>	A/11.1	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>. identification of the company security officer including with 24-hour contact details</i>	A/9.4.14	<input type="checkbox"/>	<input type="checkbox"/>	
1.5.2	<i>Are following duties and responsibilities of the company security officer included in the Plan?</i>	A/11.2			
	<i>.1 advising the level of threats likely to be encountered by the ship, using appropriate security assessments and other relevant information</i>	A/11.2.1	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.2 ensuring that ship security assessments are carried out</i>	A/11.2.2	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.3 ensuring the development, the submission for approval, and thereafter the implementation and maintenance of the ship security plan</i>	A/11.2.3	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.4 ensuring that the ship security plan is modified, as appropriate, to correct deficiencies and satisfy the security requirements of the individual ship</i>	A/11.2.4	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.5 arranging for internal audits and reviews of security activities</i>	A/11.2.5	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.6 arranging for the initial and subsequent verifications of the ship by the Administration or the recognized security organization</i>	A/11.2.6	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.7 ensuring that deficiencies and non-conformities identified during internal audits, periodic reviews, security inspections and verifications of compliance are promptly addressed and dealt with</i>	A/11.2.7	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.8 enhancing security awareness and vigilance</i>	A/11.2.8	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.9 ensuring adequate training for personnel responsible for the security of the ship</i>	A/11.2.9	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.10 ensuring effective communication and co-operation between the ship security officer and the relevant port facility security officers</i>	A/11.2.10	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.11 ensuring consistency between security requirements and safety requirement</i>	A/11.2.11	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.12 ensuring that, if sister-ship or fleet security plans are used, the plan for each ship reflects the ship-specific information accurately</i>	A/11.2.12	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.13 ensuring that any alternative or equivalent arrangements approved for a particular ship or group of ships are implemented and maintained</i>	A/11.2.13	<input type="checkbox"/>	<input type="checkbox"/>	

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			<i>YES</i>	<i>NO</i>	
1.6	SHIP SECURITY OFFICER				
1.6.1	<i>Has the Ship Security Officer been designated on the ship?²</i>	A/12.1 A/9.4.13	<input type="checkbox"/>	<input type="checkbox"/>	
1.6.2	<i>Are following duties and responsibilities of the ship security officer included in the Plan?</i>	A/12.2			
	<i>.1 undertaking regular security inspections of the ship to ensure that appropriate security measures are maintained</i>	A/12.2.1	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.2 maintaining and supervising the implementation of the ship security plan, including any amendments to the plan</i>	A/12.2.2	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.3 coordinating the security aspects of the handling of cargo and ship's stores with other shipboard personnel and with the relevant port facility security officers;</i>	A/12.2.3	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.4 proposing modifications to the ship security plan</i>	A/12.2.4	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.5 reporting to the Company Security Officer any deficiencies and non-conformities identified during internal audits, periodic reviews, security inspections and verifications of compliance and implementing any corrective actions</i>	A/12.2.5	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.6 enhancing security awareness and vigilance on board</i>	A/12.2.6	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.7 ensuring that adequate training has been provided to shipboard personnel, as appropriate</i>	A/12.2.7	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.8 reporting all security incidents</i>	A/12.2.8	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.9 coordinating implementation of the ship security plan with the company security officer and the relevant port facility security officer</i>	A/12.2.9	<input type="checkbox"/>	<input type="checkbox"/>	
	<i>.10 ensuring that security equipment³ is properly operated, tested, calibrated and maintained, if any.</i>	A/12.2.10	<input type="checkbox"/>	<input type="checkbox"/>	
3 Drills and exercises					

² Although there is exception depending upon the flag, it is necessary that SSP identify the SSO onboard (e.g., Master, Chief Officer). In addition, not only the requirements of STCW Reg. VI/5, but also there are flags which implement special training program.

³ For example, the following may be included:

Motion detectors, surveillance systems, scanning equipment, lighting and alarms. (MSC 159(78), Annex Chapter 5 - 5.2.18)

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	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
3.1	<p><i>Does SSP address procedures for training, drills and exercises associated with the plan? Including as follows,</i></p> <ul style="list-style-type: none"> - SSO training (B/13.1 & 2) - see national requirements as well - Training of Shipboard personnel having specific security duties and responsibilities (B/13.3) - Training of all other personnel (B/13.4) - Onboard drill (A/13.4) (B/13.5, B/13.6) - Exercise (A/13.5) (B/13.7)⁴ 	A/9.4.9	<input type="checkbox"/>	<input type="checkbox"/>	
4 Records and documentation					
4.1	<p><i>Are instructions/information to maintain the records of the activities addressed in the SSP provided?</i>⁵</p> <ul style="list-style-type: none"> - Training, drill and exercise - Security threats and security incidents - Breach of security - Change of security level - communications relating to the direct security of the ship such as specific threats to the ship or to port facility the ship is, or has been in - internal audits and reviews of security activities periodic review of the SSA - periodic review of the SSP - implementation of any amendments to the SSP - maintenance, calibration and testing of any security equipment provided onboard, including testing of the security alert system. 	A/10.1	<input type="checkbox"/>	<input type="checkbox"/>	
4.2	Does the SSP state that the above records are to be kept in the working language(s) of the ship? (If not English, English translation is to be provided onboard)	A/10.2	<input type="checkbox"/>	<input type="checkbox"/>	
4.3	If records are to be kept in the electronic format, does the SSP identify procedures to prevent their unauthorized deletion, destruction or amendment	A/10.3	<input type="checkbox"/>	<input type="checkbox"/>	
4.4	Does SSP identify measures to prevent unauthorized access to or disclosure of these records?	A/10.4	<input type="checkbox"/>	<input type="checkbox"/>	
5 Response to change in security level					
5.1	<i>Does SSP address procedures for responding to any security instructions Contracting Governments may give at security level 3?</i> ⁶	A/9.4.5	<input type="checkbox"/>	<input type="checkbox"/>	

⁴ Each ship are not obligated to participate in all exercises for the whole fleet planned by the company.

⁵ The record keeping periods are up to the flag Administration. If there is not specific instruction from the flag Administration, three years should be considered as standard record keeping period.

⁶ Some flag Administration publicize the way for informing applicable security level. If there is a specific national guidance, approving auditors are requested to guide the company to incorporate these guidance into the SSP.

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			<i>YES</i>	<i>NO</i>	
6 Procedures for interfacing with facilities and other ships					
6.1	<i>Does SSP address procedures for interfacing with port facility security activities?</i>	A/9.4.10	<input type="checkbox"/>	<input type="checkbox"/>	
6.2	<i>Has the SSP established details of the procedures and security measures the ship should apply?</i> ⁷ - at a port of a State which is not Contracting Government ⁸ - interfacing with a ship to which ISPS Code does not apply ⁹ - interfacing with fixed or floating platforms or a mobile drilling unit on location - interfacing with a port or port facility which is not required to comply with SOLAS Chapter XI-2 and the ISPS Code part A ¹⁰	A/9.4.10	<input type="checkbox"/>	<input type="checkbox"/>	B/9.51
7 Declaration of security					
7.1	<i>Are the contents of the DOS given in accordance with Appendix to the ISPS Code B?</i>	A/5.5	<input type="checkbox"/>	<input type="checkbox"/>	
7.2	<i>Is the period for recording of DOS specified, in accordance with the flag Administrations' requirement?</i>	A/5.7	<input type="checkbox"/>	<input type="checkbox"/>	
7.3	<i>Has the SSP detailed how requests for DoS from a port facility will be handled and the circumstances under which the ship itself should request a DoS?</i>	A/9.4.10	<input type="checkbox"/>	<input type="checkbox"/>	B/9.52
8 Security related communication					
8.1	<i>Does SSP contain detail of the communication systems to allow effective continuous communication within the ship and between the ship and others, including port facility?</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.2.3
8.2	<i>Does SSP contain reporting procedures to the appropriate Contracting Governments contact points?</i> ¹¹	A.9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.2.7
8.3	<i>Has the SSP established details of the procedures and security measures the ship could adopt if the ship is at a higher security level than that applying to a port facility?</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.50
8.4	<i>Does SSP contain the procedures or safeguards necessary to allow such continuous communications to be maintained at all times</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.2

⁷ MSC/Circ. 1111 should be also taken into consideration (Refer to Technical Information No. 604)

⁸ USCG (NVIC 06-03) requires to implement security measures for security level 2 in such cases.

⁹ ditto

¹⁰ ditto

¹¹ Such a contact list can be down loaded form IMO's URL (<http://gisis.imo.org/Public/ISPS/Default.aspx>).

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			<i>YES</i>	<i>NO</i>	
9 Ship security alert system and equipment maintenance					
9.1	<i>Does SSP address identification of the locations where the ship security alert system activation points are provided</i>	A/9.4.17	<input type="checkbox"/>	<input type="checkbox"/>	
9.2	<i>Does SSP address procedures, instructions and guidance on the use of the ship security alert system, including the testing, activation, deactivation and resetting and to limit false alerts?</i>	A/9.4.18	<input type="checkbox"/>	<input type="checkbox"/>	
9.3	<i>Does SSP address procedures to ensure the inspection, testing, calibration, and maintenance of any security equipment provided on board, if any?</i>	A/9.4.15	<input type="checkbox"/>	<input type="checkbox"/>	
9.4	<i>Does SSP address frequency for testing or calibration any security equipment provided on board, if any?</i>	A/9.4.16	<input type="checkbox"/>	<input type="checkbox"/>	
9.5	<i>Does SSP contain the procedures needed to assess the continuing effectiveness of security procedures and any security and surveillance equipment and systems, including procedures for identifying and responding to equipment or systems failure or malfunction?</i>	A/9.4.15	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.3
9.6	<i>Does SSP address the type and maintenance requirements, of security and surveillance equipment and systems, if any</i>	A/9.4.15	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.5
10 Security measures for access control					
10.1	<i>Has the SSP established the security measures covering all means of access to the ship identified in the SSA taking into account B/9.9?</i>	A/9.4	<input type="checkbox"/>	<input type="checkbox"/>	B/9.9
10.2	<i>Has the SSP identified the locations where access restrictions or prohibitions should be applied for each of the security level?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.10
10.3	<i>Has the SSP established the type of restriction or prohibition to be applied and the means of enforcing them for each security level?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.10
10.4	<i>Has the SSP established for each security level the means of identification required to allow access to the ship and for individuals to remain on the ship without challenge?</i>	A/9.4.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.11
10.5	<i>Has the SSP established provisions to ensure that the identification systems are regularly updated, and that abuse of procedures should be subject to disciplinary action?</i>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.11
10.6	<i>Are instructions provided to notify SSOs,CSOs,PFSSO, flag and port states for any attempted unauthorized entry</i>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.12
10.7	<i>Has the SSP established the frequency of application of any access controls particularly if they are to be applied on a random, or occasional, basis?</i>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.13

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			YES	NO	
	<i>(Security level 1)</i>				
10.8	<p><i>Has the SSP established security measures to control access to the ship?</i></p> <ul style="list-style-type: none"> - checking the identify of person seeking to board etc - establishing designated security areas for inspection and searching of persons, baggage etc - check vehicles (for ro-ro ships, car carriers only) - segregating checked persons and their personal effects from unchecked ones - segregating checked embarking from disembarking persons - identify access points that should be secured or attended - securing access to unattended spaces adjoining areas to which visitors have access - providing security briefing 	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.14
10.9	<p><i>Has the SSP specified that all those seeking to board a ship should be liable to search, and has the frequency of such searches, including random searches, been specified in the SSP?</i>¹²</p>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B.9.15
	<i>(Security level 2)</i> ¹³				
10.10	<p><i>Has the SSP established the security measures to be applied to protect against a heightened risk?</i></p> <ul style="list-style-type: none"> - assigning additional person to patrol deck areas during silent hours - limiting number of access points to the ship, identifying those to be closed and the means of adequately securing them - deterring waterside access to the ship, including, e.g., in liaison with PFSO, provision of boat patrol - establishing a restricted area on the shoreside of the ship, with close co-operation with the port facility - Increasing the frequency and details of searches of persons, personal effects - escorting visitors on the ship - providing additional security briefings - carrying out full or partial search of the ship 	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.16
	<i>(Security level 3)</i> ¹⁴				

¹² There must be a search frequency or its guidance given in the SSP.

¹³ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

¹⁴ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

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	Items to be checked	ISPS Code	Complies with		Remark
			YES	NO	
10.11	<p>Has the SSP detailed the security measures which could be taken by the ship, in close co-operation with those responding against a heightened risk?¹⁵</p> <ul style="list-style-type: none"> - limiting access to a single, controlled access point - directing persons onboard - suspension of embarkation or disembarkation - suspension of cargo handling operations, deliveries - evacuation of the ship - movement of the ship - preparing for a full or partial search of the ship 	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.17
(Handling Unaccompanied Baggage)¹⁶					
	(Security level 1)				
10.12	<p>Has the SSP established the security measures to be applied when handling unaccompanied baggage to ensure that unaccompanied baggage is screened or searched up to and including 100 percent?</p>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.39
	(Security Level 2)¹⁷				
10.13	<p>Has the SSP established the additional security measures to be applied when handling unaccompanied baggage which should include 100 percent screening of all unaccompanied baggage?</p>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.40
	(Security Level 3)¹⁸				
10.14	<p>Has the SSP detailed the security measures which could be taken by the ship, in close co-operation with those responding when handling unaccompanied baggage?</p>	A/9.3	<input type="checkbox"/>	<input type="checkbox"/>	B/9.41
II Security measures for restricted area					
11.1	<p>Has the SSP addressed identification of the restricted areas and measures for the prevention of unauthorized access?</p>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	

¹⁵ Check the following items as applicable (not all items are to be checked as mandatory)

¹⁶ The following would be considered appropriate:

- Checking of unaccompanied baggage is to be done by port facility - if not available - reject to accept.
- Open up the unaccompanied baggage to search the contents - if the baggage is locked (unable to open for search as consent of such action was not granted) - reject to accept.

¹⁷ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

¹⁸ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

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	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
11.2	<i>Has the SSP identified the restricted areas to be established on the ship, specified their extent, times of application, the security measures to be taken to control access to them and those to be taken to control activities within them?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.18
11.3	<i>Does the SSP ensure that there are clearly established policies and practices to control access to all restricted areas then?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.19
11.4	<i>Does the SSP provide that all restricted areas should be clearly marked indicating that access to the area is restricted and that unauthorized presence within the area constitutes a breach of security?¹⁹</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.20
11.5	<p><i>Are the restricted areas identified?</i> (Reference: Areas listed in B/9.21)²⁰</p> <p>.1 navigation bridge, machinery spaces of category A and other control stations as defined in chapter II-2; .2 spaces containing security and surveillance equipment and systems and their controls and lighting system controls; .3 ventilation and air-conditioning systems and other similar spaces; .4 spaces with access to potable water tanks, pumps, or manifolds; .5 spaces containing dangerous goods or hazardous substances; .6 spaces containing cargo pumps and their controls; .7 cargo spaces and spaces containing ship's stores; .8 crew accommodation; and .9 any other areas as determined by the CSO, through the SSA to which access must be restricted to maintain the security of the ship.</p>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.21
	<i>(Security level 1)</i>				
11.6	<i>Has the SSP established security measures to be applied to restricted areas?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.22
	<i>(Security Level 2)²¹</i>				

¹⁹ As for "breach of security", since no Administration establish appropriate legislation on this matter, it is acceptable even if the marking does not mention "breach of security".

²⁰ To be determined base upon the result of SSA.

²¹ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

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	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
11.7	<i>Has the SSP established the additional security measures to be applied to protect against a heightened risk?</i>	A/9.4.2	<input type="checkbox"/>	<input type="checkbox"/>	B/9.23
	<i>(Security Level 3)²²</i>				
11.8	<i>Has the SSP established the security measures to be applied to protect against a heightened risk?</i>	A/9.4.	<input type="checkbox"/>	<input type="checkbox"/>	B/9.24
12 Security measures for handling cargo					
	<i>(Security Level 1)</i>				
12.1	<i>Has the SSP established security measures to be applied during cargo handling?²³</i> .1 routine checking of cargo, cargo transport units and cargo spaces prior to, and during, cargo handling operations; .2 checks to ensure that cargo being loaded matches the cargo documentation; .3 ensuring, in liaison with the port facility, that vehicles to be loaded on board car-carriers, ro-ro and passenger ships are subjected to search prior to loading, in accordance with the frequency required in the SSP; and .4 checking of seals or other methods used to prevent tampering.	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.27
	<i>(Security level 2)²⁴</i>				
12.2	<i>Has the SSP established the additional security measures to be applied to protect against a heightened risk, during cargo handling?²⁵</i> .1 detailed checking of cargo, cargo transport units and cargo spaces; .2 intensified checks to ensure that only the intended cargo is loaded; .3 intensified searching of vehicles to be loaded on car-carriers, ro-ro and passenger ships; and .4 increased frequency and detail in checking of seals or other methods used to prevent tampering.	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.30

²² In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

²³ Due consideration on the type of ship/cargo should be paid. (applicable measures vary depending on the cargo - to check SSA)

²⁴ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

²⁵ Check the following items as applicable (not all items are to be checked as mandatory)

Self-Checklist for SSP

	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
	<i>(Security level 3)²⁶</i>				
12.3	<i>Has the SSP detailed established the security measures which could be taken by the ship in close co-operation with those responding?²⁷</i> .1 suspension of the loading or unloading of cargo; and .2 verify the inventory of dangerous goods and hazardous substances carried on board, if any, and their location	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.32
13 Security measures for delivery of ship's store, including bunkers					
	<i>(Security Level 1)</i>				
13.1	<i>Has the SSP established security measures to be applied during delivery of ship's stores?</i> .1 checking to ensure stores match the order prior to being loaded on board; and .2 ensuring immediate secure stowage of ship's stores.	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.35
	<i>(Security Level 2)²⁸</i>				
13.2	<i>Has the SSP established the additional security measures to be applied during delivery of ship's stores by exercising checks prior to receiving stores on board and intensifying inspections?</i>	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.36
	<i>(Security Level 3)²⁹</i>				
13.3	<i>Has the SSP detailed the security measures which could be taken by the ship in close co-operation with those responding?</i> .1 subjecting ship's stores to more extensive checking; .2 preparation for restriction or suspension of handling of ship's stores; and .3 refusals to accept ship's stores on board the ship.	A/7.2.6	<input type="checkbox"/>	<input type="checkbox"/>	B/9.37
14 Security measures for monitoring ship					

²⁶ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

²⁷ Check the following items as applicable (not all items are to be checked as mandatory)

²⁸ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

²⁹ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

Self-Checklist for SSP

	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
14.1	<i>Does the ship has the capability to monitor the ship, the restricted area on board and areas surrounding the ship using - lighting - watch-keeper, security guards and deck watched including patrol - an automatic detection devices and surveillance equipment.³⁰</i>	A/7.2.5	<input type="checkbox"/>	<input type="checkbox"/>	B/9.42
14.2	<i>Has the SSP established the procedures and equipment needed at each security level and the means of ensuring that monitoring equipment will be able to perform continually, including consideration of the possible effects of weather conditions or of power disruptions?</i>	A/7.2.5	<input type="checkbox"/>	<input type="checkbox"/>	B.9.44
	<i>(Security Level 1)</i>				
14.3	<i>Has the SSP established the security measures to be applied which may be a combination of lighting, watch keepers, security guards or use of security and surveillance equipment to allow ship's security personnel to observe the ship in general, and barriers and restricted areas in particular?</i>	A/7.2.5	<input type="checkbox"/>	<input type="checkbox"/>	B/9.45
14.4	<i>Has the following been considered when establishing the appropriate level and location of lighting?³¹ .1 the ship's personnel should be able to detect activities beyond the ship, on both the shore side and the waterside; .2 coverage should include the area on and around the ship; .3 coverage should facilitate personnel identification at access points; and .4 coverage may be provided through coordination with the port facility.</i>	A/7.2.5	<input type="checkbox"/>	<input type="checkbox"/>	B/9.46
	<i>(Security Level 2)³²</i>				
14.5	<i>Has the SSP established additional security measures to be applied to enhance the monitoring and surveillance capabilities which may include as follows? .1 increasing the frequency and detail of security patrols; .2 increasing the coverage and intensity of lighting or the use of security and surveillance and equipment; .3 assigning additional personnel as security lookouts; and .4 ensuring coordination with waterside boat patrols, and foot or vehicle patrols on the shore-side, when provided.</i>	A/7.2.5	<input type="checkbox"/>	<input type="checkbox"/>	B/9.47

³⁰ Optional, thus not necessary to have on board. However, at the onboard verification audit, it will constitute non-compliance if items given in the approved SSP are not present onboard.

³¹ This may be stated in the SSA report.

³² In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

Self-Checklist for SSP

	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
	<i>(Security Level 3)</i> ³³				
14.6	<p><i>Has the SSP detailed the security measures which could be taken by the ship, in close co-operation with those responding, which may include as follows?</i></p> <p>.1 switching on of all lighting on, or illuminating the vicinity of, the ship;</p> <p>.2 switching on of all on board surveillance equipment capable of recording activities on, or in the vicinity of, the ship;</p> <p>.3 maximizing the length of time such surveillance equipment can continue to record;</p> <p>.4 preparation for underwater inspection of the hull of the ship; and</p> <p>.5 initiation of measures, including the slow revolution of the ship's propellers, if practicable, to deter underwater access to the hull of the ship.</p>	A/7.2.	<input type="checkbox"/>	<input type="checkbox"/>	B/9.49
15 Procedures against breach of security					
15.1	<i>Has the SSP addressed the procedures for responding to security threats or breaches of security, including provisions for maintaining critical operations of the ship or ship/port interface?</i>	A/9.4.4	<input type="checkbox"/>	<input type="checkbox"/>	
15.2	<i>Has the SSP addressed the procedures for evacuation in case of security threats or breaches of security</i> ³⁴	A/9.4.6	<input type="checkbox"/>	<input type="checkbox"/>	
15.3	<i>Has the SSP addressed procedures for reporting security incidents</i>	A/9.4.12	<input type="checkbox"/>	<input type="checkbox"/>	
15.4	<i>Has the SSP addressed the procedures to ensure the timely submission, and assessment, of reports relating to possible breaches of security or security concerns</i>	A/9.4.12	<input type="checkbox"/>	<input type="checkbox"/>	B/9.7.6
16 Audit and Ship Security Plan amendment					
16.1	<i>procedures for auditing the security activities</i>	A/9.4.8	<input type="checkbox"/>	<input type="checkbox"/>	

³³ In the actual SSP entry, "Increase", "intensify", "strengthen" are not appropriate. A concrete measure/procedure should be incorporated.

³⁴ During PSC operation, USCG may ask the following question, Thus, SSP should provide detailed replies to the following questions.

- Do you have procedure in place to evacuate the vessel if the magnitude of security breach or threat justifies this action?
- If so, how do you ensure visitors are accounted for?
- How do you interface with port facility and contracting government during such an incident?

Self-Checklist for SSP

	<i>Items to be checked</i>	<i>ISPS Code</i>	<i>Complies with</i>		<i>Remark</i>
			<i>YES</i>	<i>NO</i>	
16.2	<i>Is the personnel conducting internal audits of the security activities specified in the plan or evaluating its implementation independent of the activities being audited unless this is impracticable due to the size and the nature of the Company or of the ship?</i>	A/9.4.1	<input type="checkbox"/>	<input type="checkbox"/>	
16.3	<i>Has the SSP addressed the procedures for the periodic review of the plan and for updating?</i>	A/9.4.11	<input type="checkbox"/>	<input type="checkbox"/>	
16.4	<i>Has the SSP provided the details of the regular review, or audit, of the SSP and for its amendment in response to experience or changing circumstances?</i>	A/9.4.11	<input type="checkbox"/>	<input type="checkbox"/>	B/9.2.6
16.5	<i>Has the SSP established how the CSO and the SSO intend to audit the continued effectiveness of the SSP and the procedure to follow for review, update or amending the SSP?</i>	A/9.4.11	<input type="checkbox"/>	<input type="checkbox"/>	B/9.5.3