



MARITIME AND PORT AUTHORITY OF SINGAPORE
SHIPPING CIRCULAR
NO. 01 OF 2023

MPA Shipping Division
460 Alexandra Road
21st Storey mTower
Singapore 119963
<http://www.mpa.gov.sg>

22 February 2023

Applicable to: This circular should be brought to the attention to all Singapore ship Registered owner(s) / Manager / International Safety Management (ISM) Company / Shipowner and the shipping community.

REPORTING ON ANY CHANGES IN THE REGISTERED PARTICULARS OF A SINGAPORE SHIP

Registered owner(s) / Manager / International Safety Management (ISM) Company / Shipowner of Singapore ships are reminded to notify the Singapore Registry of Ships (SRS) of any changes in the registered particulars of their ships.

2 The change(s) in the registered particulars of a ship would include but are not limited to the following:

<ul style="list-style-type: none">• Ship's classification society• Ship's name/dimensions/type• Ship engine's specifications• Registered owner(s) name/address/shareholder/contact details	To be submitted to: marine@mpa.gov.sg
<ul style="list-style-type: none">• Manager's¹ name/address/contact details• ISM Company's² name/address/contact details• Designated Person Ashore's³ (DPA) and Company Security Officer's⁴ (CSO) name/contact details	To be submitted via digitalPORT@SG

¹ As defined in Section 3 of the Explanatory Notes in the Appointment of Manager form prescribed in the Merchant Shipping (Registration of Ships) Regulations

² As defined in Regulation 1, Chapter IX of the Merchant Shipping (Safety Convention) Regulations

³ As stated in Regulation 3, Chapter IX of the Merchant Shipping (Safety Convention) Regulations and as defined in Section 4 of IMO Resolution A. 741(18) – the International Safety Management Code (ISM Code)

⁴ As stated in Regulation 4, Chapter XI-2 of the Merchant Shipping (Safety Convention) Regulations and as defined in Section 8.1, Part B of the Annex in the International Code for the Security of Ships and of Port Facilities (ISPS Code)

<ul style="list-style-type: none">• Shipowner's⁵ name/address/contact details	To be submitted to: mmo@mpa.gov.sg if different from ISM Company
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3 Change(s) must be reported to the respective email addresses within 7 days.

4 This circular will take effect and supersede Shipping Circular No. 24 of 2004 dated 14 October 2004.

**CHEAH AUN AUN
DIRECTOR OF MARINE
MARITIME AND PORT AUTHORITY OF SINGAPORE**

⁵ As defined in 2(1), Part 1 of the Merchant Shipping (Maritime Labour Convention) Act 2014