#### MARINE INFORMATION NOTE



MIN 559 (M)

# MARITIME LABOUR CONVENTION, 2006; Food and Catering: Recognised Qualifications in Food Hygiene or Food Safety in Catering for Ship's Cooks and others processing Food in the Galley

Notice to all Shipowners, Crewing Agents, Masters, Officers, Seafarers and other shipboard personnel

This note should be read with Part 8 of the Merchant Shipping (Maritime Labour Convention)(Minimum Requirements for seafarers etc.) Regulations 2014 and Merchant Shipping Notice MSN 1846 (M) Maritime Labour Convention, 2006: Food and Catering: Ship's Cooks and Catering Staff.

This MIN replaces MIN 531 (Corrigendum) and expires 6 November 2018

#### **Summary**

Part 8 of the Merchant Shipping (Maritime Labour Convention) (Minimum Requirements for Seafarers, etc.) Regulations 2014 (the "Minimum Requirements Regulations") introduce a requirement for all ship's cooks, catering staff and other persons processing food in the galley to be suitably qualified in food hygiene or food safety in catering.

The qualifications and awarding bodies which are listed in this Marine Information Note are those that fulfil the learning outcomes and assessment criteria set out in Annex 1 of Merchant Shipping Notice MSN 1846 (M)

Level 2 is the minimum acceptable level for catering staff and other persons processing food in the galley.

#### 1. Introduction

1.1 Under the Minimum Requirements Regulations all ship's cooks and other persons processing food in the galley are to be suitably qualified in food hygiene or food safety in catering.



# 2. Training requirements for catering staff and other persons processing food in the galley (Regulation 40)

2.1 The shipowner must ensure that the ship's cook and any other person who processes food in the galley of a sea-going United Kingdom vessel is properly trained or instructed in food and personal hygiene, as well as safe handling and storage of food onboard ship, in accordance with the learning outcomes and assessment criteria set out in Annex 1 of Merchant Shipping Notice MSN 1846 (M). A ship's cook must also complete the additional learning set out in Annex 2 and the Standards of Training Certification and Watchkeeping (STCW) Safety Courses listed in section 3 of Merchant Shipping Notice MSN 1846 (M).

### 3. Recognised Food Hygiene/Food Safety qualifications

3.1 The following is a list of those qualifications and awarding bodies which the Maritime and Coastguard Agency (MCA) currently recognises and accepts as fulfilling the requirements of the learning outcomes and assessment criteria as set out in Annex 1 of Merchant Shipping Notice MSN 1846 (M). All these qualifications are classroom based and are followed by an examination. Level 2 is the minimum acceptable level for catering staff and other persons processing food in the galley.

#### (i) Table 1: Level 2 Courses

| Qualification<br>Number | Qualification Title  | Organisation Name (Full name)                       | Organisation (Short name)   | Qualification<br>Level   |
|-------------------------|--|---|-----------------------------|--------------------------|
| 600/8219/7              | AIM Awards Award in Food Safety in Catering                        | AIM Awards  | AIM Awards                  | Level 2                  |
| 600/6645/3              | AOFAQ Award in Food Safety in Catering (QCF)                       | Association of First Aiders Qualifications          | AOFAQ                       | Level 2                  |
| 600/0343/1              | Ascentis Award in Food Safety in Catering                          | ASCENTIS  | ASCENTIS                    | Level 2                  |
| 501/1302/1              | BIIAB Award in Food Safety in Catering                             | British Institute of<br>Innkeeping Awarding<br>Body | BIIAB                       | Level 2                  |
| 601/3746/0              | BSC Award in Food Safety in Catering (QCF)                         | British Safety Council                              | BSC                         | Level 2                  |
|                         | CIEH Foundation Certificate in Food Safety                         | Chartered Institute of Environmental Health         | CIEH                        | Equivalent to<br>Level 2 |
| 500/5186/6              | City & Guilds Award in Food Safety in Catering                     | City and Guilds of London Institute                 | City & Guilds               | Level 2                  |
| 500/8419/7              | FDQ Award in Food Safety for Catering                              | FDQ Limited   | FDQ                         | Level 2                  |
| 600/9385/7              | FAA Award In Food Safety in Catering (QCF)                         | First Aid Awards Ltd                                | FAA                         | Level 2                  |
| 600/1306/0              | FAQ Award in Food Safety in Catering                               | Future (Awards and Qualifications) Ltd              | FAQ                         | Level 2                  |
| 601/8269/6              | GA Award in Food Safety for Catering (RQF)                         | Gatehouse Awards Ltd                                | GA                          | Level 2                  |
| 500/5485/5              | HABC Award in Food Safety in Catering (QCF)                        | Highfield Qualifications                            | Highfield<br>Qualifications | Level 2                  |
| 603/0967/2              | Highfield Award in Food<br>Safety at Sea (RQF)                     | Highfield Qualifications                            | Highfield<br>Qualifications | Level 2                  |
| 603/2033/3              | Highfield Award in Food<br>Safety in Catering (RQF)                | Highfield Qualifications                            | Highfield<br>Qualifications | Level 2                  |
| 603/2043/6              | Highfield Award in Food<br>Safety in Catering<br>(Refresher) (RQF) | Highfield Qualifications                            | Highfield<br>Qualifications | Level 2                  |
| 601/7794/9              | iCQ Award In Food Safety in Catering (RQF)                         | iCan Qualifications<br>Limited                      | iCQ                         | Level 2                  |



| 600/2214/0 | IQ Award In Food Safety in Catering (QCF)       | Industry Qualifications                                 | IQ          | Level 2                  |
|------------|---|---|-------------|--------------------------|
| 601/7344/0 | IAO Award In Food Safety in Catering            | Innovate Awarding                                       | IAO         | Level 2                  |
| 600/9603/2 | NCFE Award in Food Safety in Catering           | Northern Council for<br>Further Education               | NCFE        | Level 2                  |
| 601/1157/4 | NOCN Award in Food<br>Safety in Catering        | National Open College<br>Network                        | NOCN        | Level 2                  |
| 603/1290/7 | Open Awards Award in Food Safety in Catering    | Open Awards   | Open Awards | Level 2                  |
| 600/3287/X | Pearson BTEC Award in Food Safety in Catering   | Pearson Education Ltd                                   | Pearson     | Level 2                  |
| 603/0816/3 | QNUK Award in Food<br>Safety for Catering (RQF) | Qualifications Network                                  | QNUK        | Level 2                  |
| 600/8920/9 | QA Award in Food Safety in Catering (QCF)       | Qualsafe Awards   | QA          | Level 2                  |
| EFH1       | Elementary Food Hygiene                         | Royal Environmental<br>Health Institute for<br>Scotland | REHIS       | Equivalent to<br>Level 2 |
| 500/5480/6 | RSPH Award in Food<br>Safety in Catering        | Royal Society for<br>Public Health                      | RSPH        | Level 2                  |
| 601/8306/8 | RSPH Foundation Award in Food Hygiene           | Royal Society for<br>Public Health                      | RSPH        | Level 2                  |
| 603/2395/4 | RSPH Award in Food<br>Safety and Hygiene        | Royal Society for<br>Public Health                      | RSPH        | Level 2                  |
| 600/4334/9 | TLM Award in Food Safety in Catering            | The Learning Machine                                    | TLM         | Level 2                  |
| 601/2512/3 | TQUK Award in Food<br>Safety in Catering (QCF)  | Training Qualifications UK Ltd                          | TQUK        | Level 2                  |
| 600/4678/8 | VTCT Award in Food Safety in Catering           | Vocational Training<br>Charitable Trust                 | VTCT        | Level 2                  |

## (ii) Table 2: Level 3 Courses

| Qualification<br>Number | Qualification Title  | Organisation Name (Full name)                 | Organisation (Short name)   | Qualification<br>Level   |
|-------------------------|--|---|-----------------------------|--------------------------|
| 601/4956/5              | AoFAQ Award in<br>Supervising Food Safety in<br>Catering (QCF) | Association of First<br>Aiders Qualifications | AOFAQ                       | Level 3                  |
| 600/5224/7              | BIIAB Award In Supervising<br>Food Safety in Catering<br>(QCF) | British Institute of Innkeeping Awarding Body | BIIAB                       | Level 3                  |
| 601/3777/0              | BSC Award in Supervising<br>Food Safety in Catering<br>(QCF)   | British Safety Council                        | BSC                         | Level 3                  |
|                         | CIEH Intermediate Certificate in Food Safety                   | Chartered Institute of Environmental Health   | CIEH                        | Equivalent to<br>Level 3 |
| 600/4327/1              | FDQ Award in Supervising Food Safety in Catering               | FDQ Limited                                   | FDQ                         | Level 3                  |
| 601/2681/4              | FAA Award in Supervising<br>Food Safety in Catering<br>(QCF)   | First Aid Awards Ltd                          | FAA                         | Level 3                  |
| 600/1367/9              | FAQ Award in Supervising Food Safety in Catering               | Future (Awards and Qualifications) Ltd        | FAQ                         | Level 3                  |
| 500/5471/5              | HABC Award in<br>Supervising Food Safety in<br>Catering (QCF)  | Highfield Qualifications                      | Highfield<br>Qualifications | Level 3                  |



| 603/0968/4 | Highfield Award in Supervising Food Safety at Sea (RQF)                             | Highfield Qualifications                                | Highfield<br>Qualifications | Level 3                  |
|------------|---|---|-----------------------------|--------------------------|
| 603/2087/4 | Highfield Award in Food Safety in Catering (RQF)                                    | Highfield Qualifications                                | Highfield<br>Qualifications | Level 3                  |
| 601/1144/6 | Pearson BTEC Award in<br>Practical Food Safety<br>Supervision for Catering<br>(QCF) | Pearson Education Ltd                                   | Pearson                     | Level 3                  |
| 603/1022/4 | QNUK Award in Food<br>Safety Supervision for<br>Catering (RQF)                      | Qualifications Network                                  | QNUK                        | Level 3                  |
| 603/0880/1 | QA Award in Supervising<br>Food Safety in Catering<br>(RQF)                         | Qualsafe Awards   | QA                          | Level 3                  |
| IFH1       | Intermediate Food Hygiene   | Royal Environmental<br>Health Institute for<br>Scotland | REHIS                       | Equivalent to<br>Level 3 |
| 500/5483/1 | RSPH Award in<br>Supervising Food Safety in<br>Catering                             | Royal Society for Public<br>Health                      | RSPH                        | Level 3                  |
| 601/2990/6 | TQUK Award in<br>Supervising Food Safety in<br>Catering (QCF)                       | Training Qualifications UK Ltd                          | TQUK                        | Level 3                  |

#### (iii) Table 3: Level 4 Courses

| Qualification<br>Number | Qualification Title  | Organisation Name (Full name)                           | Organisation (Short name)   | Qualification<br>Level   |
|-------------------------|--|---|-----------------------------|--------------------------|
| 600/1368/0              | FAQ Award in Managing Food Safety in Catering                | Future (Awards and Qualifications) Ltd                  | FAQ                         | Level 4                  |
| 500/7327/8              | HABC Award in Managing<br>Food Safety in Catering<br>(QCF)   | Highfield Qualifications                                | Highfield<br>Qualifications | Level 4                  |
| AFH1                    | Diploma in Advanced Food<br>Hygiene                          | Royal Environmental<br>Health Institute for<br>Scotland | REHIS                       | Equivalent to<br>Level 4 |
| 500/5484/3              | RSPH Award in Managing Food Safety in Catering               | Royal Society for Public Health                         | RSPH                        | Level 4                  |
| 601/3364/8              | TQUK Award in Food Safety<br>Management for<br>Catering(QCF) | Training Qualifications UK Ltd                          | TQUK                        | Level 4                  |

- 3.2 There are no generally available online courses recognised as meeting the assessment criteria and learning outcomes set out in Annex 1 of Merchant Shipping Notice MSN 1846 (M).
- 3.3 Some companies have been approved by the Maritime and Coastguard Agency (MCA) to offer an in-house food hygiene/food safety course for their employees. In this context, where training is supervised, on-line elements may be accepted. These are not listed above, but have been assessed and are accepted by the MCA as meeting the learning outcomes of Annex 1, Merchant Shipping Notice MSN 1846 (M).

#### 4. Chartered Institute of Environmental Health (CIEH)

4.1 The Chartered Institute of Environmental Health (CIEH) surrendered their recognition as a regulated awarding organisation in 2016. This means that they have withdrawn from the



regulatory structure used by Ofqual, Qualifications Wales (QiW) and Council for the Curriculum, Examination, and Assessment (CCEA). Under provisions of the CIEH Charter they will carry out the regulation, approval, accreditation and monitoring of their own food safety courses.

- 4.2 CIEH offer updated food safety courses at Levels 2 and 3. These are listed above in the table in section 3.
- 4.3 The table below lists the qualifications for which courses are no longer available, but which will continue to be accepted by the MCA until the certificate expires.

| CIEH<br>Qualification<br>Number | CIEH Qualification title                     | Level | Certification<br>Date | End |
|---------------------------------|--|-------|-----------------------|-----|
| 600/0473/3                      | Award in Practical Food Safety for Catering  | 2     |                       |     |
|                                 |  |       | 31 March 2017         |     |
| 500/5476/4                      | Award in Food Safety in Catering             | 2     | 23 June 2017          |     |
| 500/5475/2                      | Award in Supervising Food Safety in Catering | 3     | 23 June 2017          |     |
| 500/5470/3                      | Award in Managing Food Safety in Catering    | 4     | 21 July 2017          |     |

#### 5. Discontinued qualifications

5.1 The following is a list of qualifications that are no longer available. The MCA had previously recognised and accepted these certificates as fulfilling the learning outcomes and assessment criteria set out in Annex 1 of Merchant Shipping MSN 1846 (M). The date in the last column is the last date on which that particular certificate will be issued. Applicants holding one the certificates listed below can use it when applying for their UK Ship's Cook Certificate of Competency, provided it is issued before the certification end date.

| Qualification<br>Number | Qualification Title  | Level | Certification End<br>Date |
|-------------------------|--|-------|---------------------------|
| 601/1327/3              | ABC Award In Food Safety in Catering (QCF)                   | 2     | 31/03/2015                |
| 500/6524/5              | ASCENTIS Award in Practical Food Safety in Catering (QCF)    | 2     | 28/02/2015                |
| 100/6227/0              | OCNW Award in Practical Food Safety in Catering              | 2     | 30/09/2011                |
| 500/5476/4              | CIEH Award in Food Safety in Catering (QCF)                  | 2     | 23/06/2017                |
| 600/0473/3              | CIEH Award in Practical Food Safety for Catering (QCF)       | 2     | 31/03/2017                |
| 100/6200/2              | City & Guilds Award in Food Safety for Catering              | 2     | 31/03/2013                |
| 500/1660/X              | City & Guilds Award in Healthier Food and Special Diets      | 2     | 31/03/2013                |
| 601/1058/2              | Gateway Qualifications Award In Food Safety in Catering      | 2     | 31/12/2017                |
| 500/6210/4              | NCFE Award in Practical Food Safety for Catering (QCF)       | 2     | 31/12/2015                |
| 100/6220/8              | NCFE Award in Practical Food Safety in Catering              | 2     | 31/08/2011                |
| 500/6260/8              | Pearson EDI Award in Food Safety in Catering (QCF)           | 2     | 30/09/2016                |
| 500/6261/X              | Pearson EDI Award in Practical Food Safety in Catering (QCF) | 2     | 30/09/2016                |
| 100/5858/8              | EDI Award in Practical Food Safety in Catering               | 2     | 31/08/2011                |



| 500/1684/2 | EDI Award in Food Safety in Catering                                      | 2 | 30/06/2011 |
|------------|---|---|------------|
| 601/1145/8 | Pearson BTEC Award in Practical Food                                      | 2 | 31/03/2016 |
|            | Safety in Catering (QCF)  |   |            |
| 600/3918/8 | QNUK Award in Food Safety in Catering (QCF)                               | 2 | 31/12/2016 |
| 500/3768/7 | RSPH Award in Food Safety in Catering (QCF)                               | 2 | 31/12/2010 |
| 100/5823/0 | RSPH Award in Food Safety in Catering                                     | 2 | 30/11/2010 |
| 500/6530/0 | ASCENTIS Award in Practical Supervision of Food Safety in Catering (QCF)  | 3 | 28/02/2015 |
| 100/6228/2 | OCNW Award in Practical Supervision of Food Safety in Catering            | 3 | 30/09/2012 |
| 500/5475/2 | CIEH Award in Supervising Food Safety in Catering (QCF)                   | 3 | 23/06/2017 |
| 100/6075/3 | CIEH Award in Supervising Food Safety in Catering                         | 3 | 30/11/2011 |
| 500/5910/5 | City & Guilds Award in Supervising Food Safety in Catering (QCF)          | 3 | 31/12/2017 |
| 100/6201/4 | City & Guilds Award in Supervising Food Safety for Catering               | 3 | 31/03/2014 |
| 600/4326/X | FDQ Award In Practical Supervision of Food Safety in Catering (QCF)       | 3 | 30/09/2015 |
| 500/8461/6 | McDonalds Award in Supervising Food Safety in Catering (QCF)              | 3 | 30/04/2017 |
| 500/6195/1 | NCFE Award in Practical Food Safety Supervision for Catering (QCF)        | 3 | 30/06/2016 |
| 100/6221/X | NCFE Award in Practical Supervision of Food Safety in Catering            | 3 | 31/08/2012 |
| 500/6266/9 | Pearson EDI Award in Practical Food Safety Supervision for Catering (QCF) | 3 | 31/12/2016 |
| 100/5859/X | EDI Award in Practical Supervision of Food Safety in Catering             | 3 | 30/11/2011 |
| 600/3290/X | Pearson BTEC Award in Supervising Food Safety in Catering                 | 3 | 30/06/2017 |
| 100/1584/X | RIPH Advanced Certificate in Food Safety                                  | 3 | 31/12/2009 |
| 500/1637/4 | RIPH Award in Supervising Food Safety in Catering                         | 3 | 30/11/2011 |
| 100/5824/2 | RSPH Award in Supervising Food Safety in Catering                         | 3 | 30/11/2011 |
| 600/4853/0 | VTCT Award in Supervising Food Safety in Catering (QCF)                   | 3 | 30/09/2019 |
| 500/5470/3 | CIEH Award in Managing Food Safety in Catering (QCF)                      | 4 | 21/07/2017 |
| 500/1506/0 | CIEH Award in Managing Food Safety in Catering                            | 4 | 30/11/2011 |
| 600/3291/1 | Pearson BTEC Award in Managing Food Safety in Catering                    | 4 | 30/06/2017 |
| 500/1924/7 | RIPH Award in Managing Food Safety in Catering                            | 4 | 30/11/2011 |
| 100/5848/5 | RSPH Award in Managing Food Safety in Catering                            | 4 | 31/12/2011 |



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