

Application Guide for New (Unused) Class II UAS certification

For Class II UAS certification, aircraft that have been registered within one month and have never been flown (not put into service) will be considered a new (unused) application. These applications do not require the submission of complex documents such as UAS Flight Manuals or maintenance records. For new (unused) applications, you can obtain UAS certification by only attaching documents (photos capturing necessary details) to prove that the aircraft applied for possesses a Class II UAS Type Certification.

1. Pre-application Check

To be eligible for a new (unused) application, certain conditions must be met:

- The model must possess a Class II UAS Type Certification (Please confirm that the UAS Type Certificate number is displayed on the aircraft).
- The aircraft must be registered.
- The aircraft must be within one month of aircraft registration.
- The aircraft must have never been flown since purchased as new.

If even one of the above conditions is not met, the aircraft may be subject to inspection as a used aircraft, or it may become ineligible for inspection by Our Organization.

2. Application to the Japan Civil Aviation Bureau (JCAB)

Please proceed to the new UAS certification application via the Drone/UAS Information Platform System (DIPS2.0) of the Japan Civil Aviation Bureau (JCAB). Fill in the application information according to the JCAB's UAS certification Application Procedure Manual.

- For UAS certification inspection, no preliminary arrangements with JCAB or the Inspection Organization are required, but please proceed by checking 'Pre-coordinated with inspection agencies or the Civil Aviation Bureau of the Ministry of Land, Infrastructure, Transport and Tourism'.
- Since it is a new (unused) application, please check 'It is not used for aviation'.
- Under 'A person who has obtained UAS Type Certification, etc.', please attach image files capturing the necessary details according to Supplement: How to take photos for application attachment.
- For your preferred Inspection Organization, please select Nippon Kaiji Kyokai.
- The initial fee amount displayed is the inspection fee for JCAB. Please check the applicable inspection fee for your application content on Our website and change the amount accordingly.

3. Application for Inspection to Nippon Kaiji Kyokai

Once the application to JCAB is complete, Our Society will send the "Application for Class II UAS Certificate Inspection" by email.

After agreeing to the "Terms and Conditions of Class II UAS certification Inspection by NIPPON KAIJI KYOKAI" attached to the email, please fill in the necessary information on the inspection application form and return it as a PDF file.

4. Payment of Fees

Upon receipt of the inspection application form, an email regarding the inspection fee will be sent from the payment service provider. After confirming the fee amount in the payment service mentioned in the email, please select your payment method and make the payment. Payment methods include credit card and bank transfer.

Due to system specifications, once bank transfer is selected, bank transfer account information will be sent, and it will not be possible to change to credit card payment.

5. Application Completion to UAS certification Issuance

Upon confirmation of fee payment, the application will be formally completed, and the inspection will be accepted.

If defects are found in the attached photos or other deficiencies in the application, you may receive instructions for correction from DIPS, or in some cases, the application may be deemed unsatisfactory.

If you receive correction instructions, please make the necessary revisions by referring to the *Supplement* in Section 2.

Furthermore, if the applicant fails to respond without a legitimate reason for more than 30 days after a request for additional documents or correction instructions, the application will be deemed unsatisfactory.

After passing the inspection, the UAS certification will be issued by the JCAB.

Supplement : How to take photos for application attachment

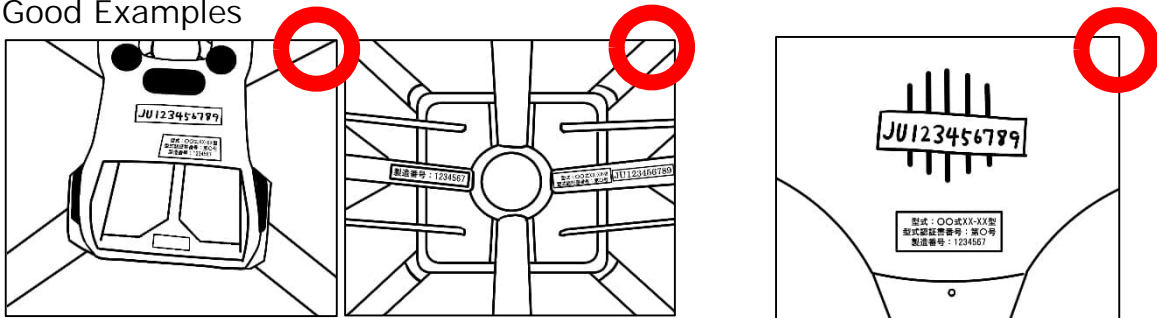
For photos attached to the UAS certification application, the following must be captured in a single photo:

- The Type Certification display (Model name, Type Certification number, serial number)
- The aircraft registration ID

However, if the display of the aircraft registration ID is located separately and it is difficult to capture it in a single photo, you are permitted to attach a sticky note or similar with the aircraft registration ID transcribed near the Type Certification display.

Please note that transcription errors or illegible entries may be deemed unsatisfactory. Please ensure clear and careful entry.

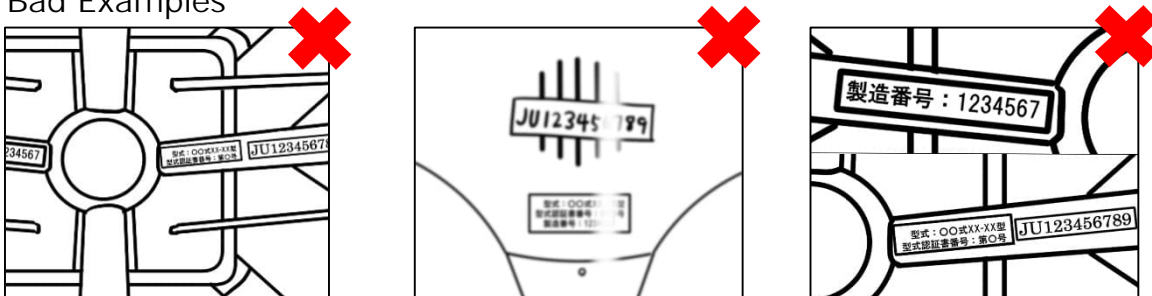
Good Examples



Necessary details are clearly captured in a single photo.

Aircraft registration ID is attached with a sticky note, clear and captured in a single photo.

Bad Examples



Display is not captured in a single photo or is cut off.

Display is illegible.

Image has been altered.