

To: Nippon Kaiji Kyokai  
ClassNK Archive Center (E-mail: [info-nkac@classnk.or.jp](mailto:info-nkac@classnk.or.jp))Application Date: / /  
Application Ref No.:**Application Form for Use of ClassNK Archive Center Service**

We hereby agree with the "REGULATIONS FOR TECHNICAL SERVICES," "Terms and Conditions for Provision of ClassNK Archive Center Service," and "Terms and Condition for ClassNK Archive Center System," and apply to the services of ClassNK Archive Center concerning the ship, whose information is filled out below.

**Applicant**  IP-Holder /  Shipowner ] (Please check in the box):

Organization Name		Organization Code	
User ID			
Name	[seal impression]		
Postal Code		Tel.	
Address			
E-mail			

**Ship:**

Shipyards		Organization Code	
Shipyards Address			
Tel.		Hull No.	
Ship Name		IMO No.	
Ship Type		Estimated Delivery Date	
Class		Class No.	
Remarks			

**Service to Apply** ( Please check in the box ):

1. Archive center service required by IMO GBS-SCF  
 a. Use SCF Onboard(SD Cards)     b. Do not use SCF Onboard(SD Cards)  
 2. As-built drawings storage service for all types of ships

※In the case where the applicant checks "1," please check either "a" or "b." In the case where "a" is selected, ClassNK shall provide the services of making and periodical renewal of SD cards in accordance with The SCF Industry Standard and Supplementary Guidance. About fees and expenses, in either "a" or "b," please see the exhibit list of fees.

**Billing Destination for Initial Registration Fee:**

Company Name			
Address			
Tel.		E-mail	
P.I.C Name			

**Billing Destination for Use of Service Fee:**

Company Name			
Address			
Tel.		E-mail	
P.I.C Name			
Pricing Plan	<input type="checkbox"/> Flat rate <input type="checkbox"/> Only when used		

**Notes:**

- One (1) copy of this application form shall be submitted to ClassNK Archive Center per one (1) ship.
- If there are any changes in the matters described in this application form after submission, please take the predetermined procedure to update the information on the ClassNK Archive Center System without delay.
- In making an application for the service of ClassNK Archive Center before the delivery date of the ship, the IP-Holder (typically the shipyard) shall submit this application form with the attachment of the "Certificate of Consent for use of ClassNK Archive Center" by the Shipowner.
- In making an application for the service of ClassNK Archive Center after the delivery date of the ship, the Shipowner shall submit this application form. However, in the case where the Shipowner changes from the other archive center to ClassNK Archive Center, the Shipowner shall attach the "Certificate of Consent for use of ClassNK Archive Center" by the IP-Holder to this application form.
- Based on the "Terms and Conditions for Provision of ClassNK Archive Center Service", the IP-Holder may access information such as the registered drawings prior to the date of completion of the ship, and the Shipowner can access such information on or after the date of completion of the ship.
- Upon application for the As-built drawings storage service for all types of ships, please submit a chart indicating the names of the Deposited Drawings and Documents, and the respective IP levels thereof.

-----[Internal Use Only] Please do not fill in below.-----

Date of Receipt:	Ref. No.:	Certificate of Consent Attached:
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