

Subject

Compliance with Hong Kong Convention (Ship Recycling Convention) for Panamanian-flagged ships

ClassNK

Technical Information

No. TEC-1352
Date 30 June 2025

To whom it may concern

Regarding compliance with the Hong Kong Convention (Ship Recycling Convention), the Panamanian Administration published Merchant Marine Circular MMC-386 (Rev.Jun/2025), which contains updated instructions. This ClassNK Technical Information provides information for shipowners and management companies on actions required regarding ship operations and ship recycling procedures in accordance with the Circular.

- 1. Development of the IHM Part I and Initial Surveys (Para. 6, 7)
 - (1) New ships as defined in the Convention
 - (a) Development of the IHM Part I by the New ship method and the IHM Initial Survey are required during the construction.
 - (2) Existing ships as defined in the Convention
 - (a) Development of the IHM Part I by the Expert method and the IHM Initial Survey are required not later than 25 June 2030 or before going for recycling if this is earlier.
 - (b) Notwithstanding the above, ships of 500 GT and above calling at EU ports are required to have satisfactorily completed an IHM Initial Survey prior to any voyage to an EU port.
- 2. Surveys and Issuance of International Inventory of Hazardous Materials (IHM) Certificates (Para. 8, 9)
 - (1) ClassNK will issue an Interim IHM Certificate valid for five (5) months, under the following conditions:
 - (a) Upon completion of the IHM Initial Survey or IHM Renewal Survey conducted by ClassNK surveyors.
 - (b) Upon completion of the IHM Occasional Survey conducted by ClassNK surveyors due to changes in the ship's name, flag, or management company.
 - (c) When a rewrite of the certificate is required due to a change in the registered owner.

(To be continued)

NOTES:

- ClassNK Technical Information is provided only for the purpose of supplying current information to its readers.
- ClassNK, its officers, employees and agents or sub-contractors do not warrant the accuracy of the information contained herein and are not liable for any loss, damage or expense sustained whatsoever by any person caused by use of or reliance on this information.
- Back numbers are available on ClassNK Internet Homepage (URL: www.classnk.or.jp).

- (2) The Full-term IHM Certificate will be issued by the Panamanian Administration upon the application from the shipowner to the Administration.
- (a) The documents required for the application are as follows:
- (i) Interim IHM Certificate
 - (ii) Approved IHM Part I
 - (iii) Survey Report (issued by ClassNK)*
 - (iv) Full-term Safety Construction Certificate (SC Certificate)**
 - (v) Safety Management Certificate (in case not applicable, a Statement from the owner/operator)
 - (vi) Payment receipt

* A Survey Report is not required when a Full-term IHM Certificate needs to be re-issued due to a change of the shipowner's name/address and/or IMO registered owner identification number and the IMO company identification number is maintained.

** In case where the ship is holding either an interim or conditional SC Certificate, the applicant must send a written statement signed by ClassNK stating the validity date of the Full-term statutory certificate and the ship's date of construction. When applicable, ClassNK will issue a statement along with an Interim IHM Certificate.

- (b) The application is to be made using the E-Segumar service.

- (3) The validity of the Full-term IHM Certificates issued by the Panamanian Administration may be less than five (5) years due to their harmonization with other statutory certificates.
- (4) All endorsements to extend the validity of the Full-term IHM Certificates will be applied by the Panamanian Administration.
- (5) Additional Surveys can be conducted by ClassNK surveyors at the request of the shipowner after a change, replacement, or significant repair of the structure, equipment, systems, fittings, arrangements and material. After completion of the Additional Survey, ClassNK surveyors will manually endorse the printed version of the Full-term IHM Certificate kept onboard and will take necessary procedures to reflect the endorsement to the electronic version of the Certificate.

-3. Issuance of IHM Certificates to Ships Holding IHM-SOC (Para. 7.2, 7.3)

- (1) Ships holding IHM-SOC issued by the Panamanian Administration will be automatically re-issued with IHM Certificates on or after 26 June 2025.

A Survey will not be required upon re-issuance of the IHM Certificate as long as the IHM is properly maintained and updated as required by the HKC.

The re-issued IHM Certificates will have the same validity with the IHM-SOC.

- (2) The IHM-SOC already issued will continue to remain valid until the expiration date or until 26 June 2025, whichever is first.

(To be continued)

-4. Preparation for Ship Recycling and Issuance of International Ready for Recycling (RfR) Certificate (Para. 8.3, 10)

- (1) Prior to the ship being taken out of service and before any ship recycling activity, the following items are required to be verified.

ClassNK will conduct Final Surveys to verify the following:

- (a) That the IHM Parts I, II and III have been developed according to the IMO Guidelines Resolution MEPC.379(80);
- (b) That the Ship Recycling Plan developed by the Ship Recycling Facility(ies) is in compliance with Regulation 9 of the Annex to the HKC; and
- (c) That the Ship Recycling Facility where the ship is to be recycled holds a valid authorization according to Regulation 16 of the Annex to the HKC.

For the details of Final Surveys as required by the HKC, please refer to the ClassNK Technical Information to be issued separately.

- (2) Upon completion of the Final Surveys, ClassNK will issue Interim RfR Certificates valid for 15 days. Ships are required to have onboard Full-term RfR Certificates before commencing the last voyage that intends to reach the port of the ship recycling facility(ies).
- (3) The Full-term RfR Certificate will be issued by the Panamanian Administration upon the application from the shipowner to the Administration.
 - (a) The documents required for the application are as follows:
 - (i) Interim RfR Certificate
 - (ii) Verified IHM Parts I, II and III
 - (iii) Final Survey Report (issued by ClassNK)
 - (iv) Ship Recycling Plan with the Document of Authorization to conduct Ship Recycling (DASR) attached
 - (v) Written Statement of the intention to recycle a ship by the Shipowner
 - (vi) Safety Management Certificate (in case not applicable, a Statement from the owner/operator)
 - (vii) Payment receipt
 - (b) The application is to be made using the E-Segumar service.
- (4) Existing ships shall have only an RfR Certificate when conducting an Initial and Final Survey at the same time prior to the ship recycling.
- (5) RfR Certificate is valid no longer than three (3) months from the date of completion of the Final Survey and also until commencement of the ship's recycling.
- (6) All endorsements to extend the validity of the Full-term RfR Certificates until reaching the Ship Recycling Facility will be applied by the Panamanian Administration.

(To be continued)

- 5. Procedures for Special Temporary Navigation Registry for Ships Destined to be Recycled (Para. 12)
- (1) Para. 12 of the MMC-386 provides the procedures required for Special Temporary Navigation Registry for ships destined to be recycled.
 - (2) ship is accepted and the Special Temporary Navigation Registry Certificate is issued, the shipowner shall have onboard a Full-term RfR Certificate before commencing the last voyage that intends to reach the port of the ship recycling facility(ies).

The latest information on instructions from flag administrations in relation to the requirements of the Ship Recycling Convention, including the status of the delegation of authority, is available on the following page of the ClassNK website.

TOP > Products & Services > Statutory Services > Ship Recycling Convention

<https://www.classnk.or.jp/hp/en/activities/statutory/shiprecycle/index.html>

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Attachment:

1. Merchant Marine Circular MMC-386 (Revised June, 2025)



Merchant Marine Circular

Panama Maritime Authority
General Directorate of Merchant Marine
Control and Compliance Department

MERCHANT MARINE CIRCULAR MMC-386

- To:** Shipowners, Ship Operators and Managers, Recognized Organizations, Shipyards, Ship Recycling Facilities, Competent Authorities, and all other Stakeholders.
- Subject:** Panama Policy on the. Hong Kong International Convention for the Safe and Environmentally Sound Recycling of Ships (HKC), 2009
- Reference:**
- a) Hong Kong International Convention for the Safe and Environmentally Sound Recycling of Ships, 2009 –through **Law No. 28** dated July 1, 2016;
 - b) **Resolution No.107-OMI-264-DGMM** dated 20 October 2023, adoption of Resolution MEPC.379(80) – 2023 Guidelines for the Development of the Inventory of Hazardous Materials (IHM) dated 7 July 2023;
 - c) **Resolution JD No.024-2025** of 30 April 2025;
 - d) **Resolution A.1186 (33)** dated 6 December 2023 – Survey Guidelines under the Harmonized System of Survey and Certification (HSSC), Resolution No. 107-OMI-287-DGMM of February 29, 2024;
 - e) **Resolution MEPC 196(62)** - Guidelines for the Development of the Ship Recycling Plan (**Only as Recommendation**);
 - f) **Resolution MEPC.222(64)** - 2012 Guidelines for the Survey and Certification of Ships under the Hong Kong Convention dated 5 October 2012 (**Only as Recommendation**);
 - g) **Regulation (EU) no 1257/2013** of the European Parliament and of the Council on Ship Recycling and amending Regulation (EC) No 1013/2006 and Directive 2009/16/EC dated November 20, 2013. (**Only as Reference**)

1. Purpose

- 1.1. The purpose of this Merchant Marine Circular is to inform on the implementation of the Hong Kong International Convention for the Safe and Environmentally Sound Recycling of Ships, 2009, which enters into force on **26 June 2025**. In addition, to ensure that Panamanian-flagged ships comply with the requirements established in the Hong Kong Convention hence, they contribute to the enhancement of ship safety and protection of human health and the environment throughout a ship's



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operating life.

2. Background

- 2.1. The Hong Kong International Convention for the Safe and Environmentally Sound Recycling of Ships was adopted in Hong Kong, China, in May 2009, through Diplomatic Conference. Taking the inputs from the IMO Member States, non-governmental organizations, the cooperation with the International Labour Organization, and the Parties to the Basel Convention on the Control of Transboundary Movements of Hazardous Wastes and their Disposal. Besides, it was agreed to address the industry concerns on ships recycling.
- 2.2. Considering that the provisions stipulated in Article 17 (Enter into Force) of the HKC have been successfully achieved, the convention will enter into force on 26 June 2025.
- 2.3. The relevant annexes in the HKC, 2009 are mainly divided as follows: Chapter 2 - Requirements for Ships; Chapter 3 - Requirements for ship recycling facilities; and Chapter 4 - Reporting requirements
- 2.4. The Republic of Panama ratified the HKC, 2009, through Law No. 28, dated July 1, 2016; therefore, the Convention applies to ships registered under Panama flag from 26 June 2025.

3. Definitions

- 3.1. The following relevant definitions from the HKC, 2009 should be noted:

- 3.1.1. **Ship** means a vessel of any type whatsoever operating or having operated in the marine environment and includes submersibles, floating craft, floating platforms, self-elevating platforms, Floating Storage Units (FSUs), and Floating Production Storage and Offloading Units (FPSOs), including a vessel stripped of equipment or being towed.
- 3.1.2. **Shipowner** means the person or persons or company registered as the owner of the ship or, in the absence of registration, the person or persons or company owning the ship or any other organization or person such as the manager, or the bareboat charterer, who has assumed the responsibility for operation of the ship from the owner of the ship. However, in the case of a ship owned by a State and operated by a company which in that State is registered as the ship's operator, "owner" shall mean such company. This term also includes those who have ownership of the ship for a limited period

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pending its sale or handing over to a Ship Recycling Facility.

3.1.3. Competent Authority(ies) means a governmental authority or authorities designated by a Party as responsible, within a specified geographical area(s) or area(s) of expertise, for duties related to Ship Recycling Facilities operating within the jurisdiction of that Party as specified in this Convention.

3.1.4. Hazardous Material means any material or substance which is liable to create hazards to human health and/or the environment.

These Environmentally hazardous substances affect the health and safety of the seafarers and of workers involved in ship recycling that may be found on board.

3.1.5. Hong Kong International Convention (HKC): means the International Convention for the Safe and Environmentally Sound Recycling of Ships, 2009; adopted by the International Maritime Organization.

3.1.6. Ship Recycling means the activity of complete or partial dismantling of a ship at a Ship Recycling Facility in order to recover components and materials for reprocessing and re-use, whilst taking care of hazardous and other materials, and includes associated operations such as storage and treatment of components and materials on site, but not their further processing or disposal in separate facilities.

3.1.7. Ship Recycling Facility means a defined area that is a site, yard or facility used for the recycling of ships.

3.1.8. Recycling Company means the owner of the Ship Recycling Facility or any other organization or person who has assumed the responsibility for the operation of the Ship Recycling activity from the owner of the Ship Recycling Facility and who, on assuming such responsibility, has agreed to take over all duties and responsibilities imposed by this Convention.

3.1.9. Existing ship means a ship which is not a new ship.

3.1.10. New ship means a ship for which the building contract is placed on or after 26 June 2025 or in the absence of a building contract, the keel of which is laid or which is at a similar stage of construction on 26 June 2025 or after six months or the delivery of which is on 26 June 2025 or after 30 months.

3.1.11. New installation means the installation of systems, equipment, insulation, or other material on a ship after 26 June 2025.

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3.1.12. Statement of Completion means a confirmatory statement issued by the Ship Recycling Facility that the Ship Recycling has been completed in accordance with this Convention.

3.1.13. A Supplier's Declaration of Conformity is a document that serves the purpose of providing assurance that the related Material Declaration conforms to section 6.2 of the MEPC.379(80) and identifies the responsible entity.

4. Scope

4.1 The requirements of this Merchant Marine Circular are applicable to Panamanian-flagged ships of 500 gross tonnage and above.

4.2 Not applicability:

- a. Ships less than 500 GRT.
- b. Ships operating throughout their life only in waters subject to the sovereignty or jurisdiction of the State whose flag the ship is entitled to fly.

4.3. This Administration will inform stakeholders in due time about appropriate measures applicable to ships under 500 GRT.

5. General Requirements

5.1. Prohibition and Restriction of installations or use of Hazardous Materials on board

As per the provisions outlined in Appendix 1 of the HKC, this Administration shall prohibit and/or restrict the installation or use of Hazardous Materials on Panamanian-flagged vessels.

5.2. Mandatory Certificates and Documentation under HKC

5.2.1. New and existing ships shall have onboard an “**Inventory of Hazardous Material**”. Further details are provided in Paragraph 6 of this circular.

5.2.2. Ships calling ports around the world are required to have onboard an “**International Certificate on Inventory of Hazardous Materials**”. Further details are provided in Paragraphs 8.1 and 9 of this circular.

5.2.3. Ships shall have a specific “**Ship Recycling Plan**” developed by the Ship Recycling Facility in accordance with Regulation 9 of the HKC.

5.2.4. Ships destined to be recycled shall hold an “**International Ready for Recycling Certificate**” issued by this Administration after the successful completion of a final survey in accordance with the provisions of Regulation



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10 of the HKC. Further details are provided in Paragraph 10.

5.3. Preparation for Ship Recycling

- 5.3.1. For Recognized Organizations to prepare for the survey and for this Administration to get ready for certification according to the Convention, shipowners shall provide a written notice of their intention to recycle a ship in a timely manner. Therefore, no recycling activity may occur without a Full Term International Ready for Recycling Certificate.
- 5.3.2. Ships shall perform operations before arriving at the Ship Recycling Facility in order to minimize the amount of cargo residues, remaining fuel oil, and wastes remaining on board. When it comes to Tankers, these shall arrive at the Ship Recycling Facility with cargo tanks and pump room(s) in a condition that is ready for certification as Safe-for-entry, Safe-for-hot work, or both.
- 5.3.3. Ships shall have a "Ship Recycling Plan" in accordance with Regulation 9 of HKC and be certified as "Ready for recycling" by this Administration before any recycling activity takes place.
- 5.3.4. When the partial or complete recycling of a ship is completed in accordance with the requirements of the HKC, a **Statement of Completion** shall be issued by the Ship Recycling Facility(ies) and reported to its Competent Authority(ies); the Competent Authority(ies) shall then provide a copy of the Statement to this Administration as required by Regulation 25 of the HKC.

6. Development and Verification of IHM

6.1. Inventory of Hazardous Materials (IHM)

- 6.1.1. The Inventory consists of:
 - **Part I:** Materials contained in ship structure or equipment, which shall be developed before the initial survey
 - **Part II:** Operationally generated wastes, which shall be developed before the Final survey.
 - **Part III:** Stores, which shall be developed before the Final survey.
- 6.1.2. New ships shall have an Inventory of Hazardous Material Part I (IHM Part I) on the Supplier's Declaration of Conformity (SDoC) and the related Material Declarations (MD) collected from suppliers at the design and construction stage, and verified by the Recognized Organization authorized to do so, according to the IMO Resolution MEPC.379(80) – "Guidelines for the Development of the Inventory of Hazardous Materials".
- 6.1.3. Existing ships shall have an Inventory of Hazardous Materials Part I (IHM Part I) prepared by an expert or expert party not later than five (5) years after the

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entry into force of the HKC or before any recycling takes place, if earlier. The IHM Part I shall be verified by an authorized Recognized Organization. However, the EU SRR will still apply to all ships ≥ 500 GT when calling at a EU port or anchorage.

- 6.1.4. Although the shipowner is responsible for the development of the IHM Part I according to the MEPC.379(80), this can rely on expert assistance to do so.

In addition, existing ships shall prepare a plan describing the visual/sampling check.

- 6.1.5. The IHM Part I shall identify the hazardous materials in ship structure, machinery, equipment, materials and coatings on board, listed at least the hazardous materials in Appendix 1 and 2 of the Hong Kong Convention if identified on board.

To facilitate a clear information, please refer to the diagram shown in the appendix section to this merchant marine circular, which explains in detail how an Inventory of Hazardous Materials is prepared prior to verification.

- 6.1.6. The IHM Part I shall be appropriately maintained and updated throughout the ship's operational life to reflect any changes in the location and quantities of the hazardous materials resulting from new installations, especially after any repair, conversion or sale of a ship, containing hazardous materials and relevant changes in the ship's structure and equipment.

- 6.1.7. If any machinery or equipment is installed/added, removed, or replaced, or if the hull coating is renewed, the IHM Part I shall be updated according to the requirements for a new ship as indicated in MEPC.379 (80).

- 6.1.8. The shipowner is responsible for verifying whether the hazardous materials are present on board by collecting the Material Declaration (MD) and Supplier's Declaration of Conformity (SDoC) from the supplier.

7. Surveys

- 7.1. Ships to which HKC applies shall be subject to the following surveys:

- 7.1.1. In the case of new ships, an **Initial survey** before the ship is put in service or before the International Certificate on Inventory of Hazardous Materials is issued, to verify that the IHM Part I is in accordance with the HKC. An International Certificate on Inventory of Hazardous Materials shall be issued after successful completion of the Initial survey, not exceeding five years of validity.



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For existing ships, an *Initial survey* before the International Certificate on Inventory of Hazardous Materials is issued and not later than five years after the entry into force of the Convention.

The initial Survey shall verify that IHM Part I, materials, quantity, and location are consistent with the arrangements, structure, and equipment of the ship.

Notwithstanding the above, this Administration requires ships calling EU ports to satisfactorily complete an initial survey prior to any voyage to an EU Port.

7.1.2. A **Renewal survey** at intervals not exceeding five years, to verify that the IHM Part I is in accordance with the HKC.

7.1.3. An **Additional survey** may be made at the request of the shipowner after a change, replacement, or significant repair of the structure, equipment, systems, fittings, arrangements and material.

7.1.4. A **Final survey** before the ship is taken out of service and before the recycling of the ship has started, to verify that:

- a. The IHM Part I is in accordance with the HKC, and Part II and III are incorporated, taking into account the Resolution MEPC.379(80).
- b. The Ship Recycling Plan, as required by regulation 9 of the Annex to the Convention, properly reflects the information contained in IHM Part I.
- c. The Ship Recycling Facility where the ship is to be recycled holds a valid authorization in accordance with this Convention.

7.1.5. Existing ships shall have only an International Ready for Recycling Certificate when conducting an initial and a final survey at the same time.

7.2. From June 26, 2025, all Statements of Compliance on Inventory of Hazardous Materials already issued by this Administration will be re-issued automatically as International Certificates *on Inventory of Hazardous Materials* under the HKC, with the same validity date of the Statement of Compliance previously issued. The issuance of this certificate will not require an additional survey/inspection as long as the IHM has been maintained and updated as required by the Convention.

7.3. Statement of Compliance on IHM already issued by this Administration will continue to remain valid until the expiration date or until June 26, 2025, whichever is first.



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8. Instructions to Recognized Organizations

8.1. Issuance of Interim International Certificate on Inventory of Hazardous Materials

- 8.1.1. Authorized Recognized Organizations shall verify that the ship is subject to compliance with the requirement to carry on board Part I of the Inventory of Hazardous Materials (IHM) required by regulation 5 of the HKC, 2009 and that said IHM complies with the requirements of IMO resolution MEPC.379(80).
- 8.1.2. Recognized Organizations authorized shall issue an *Interim International Certificate on Inventory of Hazardous Materials*, valid for five (5) months from the date on which the Initial or Renewal Survey of the ship was completed in accordance with regulation 10 of the HCK, 2009.
- 8.1.3. The *Interim International Certificate on Inventory of Hazardous Materials* will comply with the form established in Appendix 3 of the HKC, 2009, excluding the endorsements applicable to regulations 11.6, 11.7, 11.8, 11.9, as well as the endorsement of the additional survey.
- 8.1.4. The *Interim International Certificate on Inventory of Hazardous Materials* shall be supplemented by Part I of the Inventory of Hazardous Materials.
- 8.1.5. The issuance of an *Interim International Certificate on Inventory of Hazardous Materials* by the Recognized Organizations does not require the payment of additional fees to this Administration.

8.2. Endorsement due to an Additional survey

- 8.2.1. Endorsements according to Regulation 10 to the Full-Term *International Certificate on Inventory of Hazardous Materials* shall be carried out by the Recognized Organization surveyors nominated for this purpose at the completion of the corresponding survey on board the ship and on the printed version.
- 8.2.2. The information of the Responsible surveyor, RO, place, date and other information required to be inserted on the endorsement spaces shall be communicated by the RO no later than 30 days after conducting the survey by sending an e-mail to SEGUMAR Office (srr-ihm@segumar.com) or the nearest International SEGUMAR Office, which can be found [\[HERE\]](#) in order to update this information on the system and on the electronic Full-term Certificates under the HKC.
- 8.2.3. The Full-Term *International Certificate on Inventory of Hazardous Materials* will be updated by this Administration at the earliest opportunity; in the meantime,

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manual endorsements or electronic versions of the endorsements shall be considered valid.

8.2.4. The endorsement pages left by the surveyor who carried out the additional survey shall remain on board. The validation of such endorsements, as well as the authentication of the certificate, can be done through the query certification system on Platform E-Segumar or by scanning the QR code, which will reflect updated information on surveys and certifications carried out.

8.2.5. This Administration shall be informed at the earliest opportunity if endorsements according to Regulation 10 are carried out by a different RO¹ at the ship-owner or ship-operator's request due to transfer of Statutory certifications.

8.2.6. This Administration requires Recognized Organizations to comply with the procedures established in the MMC-307 in this regard.

8.3. Preparation for Ship Recycling and Issuance of Interim International Ready for Recycling Certificate

8.3.1. Prior to the ship being taken out of service and before any ship recycling activity, Recognized Organizations shall verify:

- a. That the IHM Parts I, II and III have been developed according to Resolution MEPC.379(80);
- b. That the Ship Recycling Plan developed by the Ship Recycling Facility(ies) is in compliance with Regulation 9 of the HKC;
- c. That the Ship Recycling Facility where the ship is to be recycled holds a valid authorization according to Regulation 16 of the Convention.

8.3.2. The *Interim International Ready for Recycling Certificate* issued by the Recognized Organization will be valid for a period of fifteen (15) days. Bear in mind that a Full-Term *International Ready for Recycling Certificate* shall be onboard before commencing the last voyage that intends to reach the port of the ship recycling facility(ies).

8.3.3. The issuance of the *Interim International Ready for Recycling Certificate* by the Recognized Organizations does not require the payment of additional fees by this Administration.

8.4. Recognized Organizations interested in verifying and issuing the *Interim International Certificate on Inventory of Hazardous Materials* and the *Interim International Ready for Recycling Certificate*, in accordance with this Circular, shall contact ro-monitoring@segumar.com.

¹ RO other than the one that issued the existing interim *International Certificate on Inventory of Hazardous Materials*.

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9. Issuance of the Full-Term International Certificate on Inventory of Hazardous Materials

9.1. Ships of 500 gross tonnage and above, subject to the surveys required by the HKC, 2009, shall be issued after satisfactory completion, with the corresponding initial or renewal survey.

9.2. Application for a Full Term *International Certificate on Inventory of Hazardous Materials* shall be made through the following link: [E-Segumar](#).

9.3. The Full-Term *International Certificate on Inventory of Hazardous Materials* will be issued as an electronic certificate that can be printed by the user when needed. Refer to **MMC-355**– Use of Electronic Certificates Onboard.

9.4. The Full Term *International Certificate on Inventory of Hazardous Materials* will be issued by the SEGUMAR Office (srr-ihm@segumar.com) or the nearest International SEGUMAR Office, which can be found [\[HERE\]](#), after receiving through the electronic system a copy of the following documents:

- Interim International Certificate on Inventory of Hazardous Materials issued by the Recognized Organization;
- Part I of the Inventory of Hazardous Materials duly verified by the RO;
- Survey Report²
- Cargo Ship Safety Construction Certificate (Full Term)³;
- Safety Management Certificate (SMC). If the Safety Management Certificate does not apply, a Statement from the Owner/Operator shall be uploaded;
- Payment receipt.

9.5. The Full-Term *International Certificate on Inventory of Hazardous Materials* will be valid until the expiry date of the Cargo Ship Safety Construction Certificate (Full Term) or International Load Line Certificate (Full Term), if applicable.

In addition, bear in mind that for existing ships, Full-Term *International Certificates*

² A survey report will not be required when a Full-Term *International Certificate on Inventory of Hazardous Materials* needs to be re-issued due to a change of the shipowner's name/address and/or IMO registered owner identification number and the IMO company identification number is maintained.

³ In case the Cargo Ship Safety Construction Certificate does not apply, a copy of the International Load Line Certificate (1966) (Full Term) and a copy of the International Oil Pollution Prevention Certificate (Full Term) must be submitted to complement the information. In the case where the ship is holding either an interim or conditional certificate, the applicant must send a written statement signed by the RO stating the validity date of the Full-term statutory certificate and the ship's date of construction.



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on Inventory of Hazardous Materials, in most cases, will have a validity of less than five years due to their harmonization with other statutory certificates in accordance with paragraph 5 of regulation 10 of the HKC.

9.6. Endorsements **to extend the validity** according to Regulations 11.6, 11.7, 11.8 and 11.9 will be applied to the Full-Term *International Certificate on Inventory of Hazardous Materials* by this Administration. Hence, stakeholders are invited to apply in due time to the SEGUMAR Office (srr-ihm@segumar.com) or the nearest International SEGUMAR Office, which can be found [\[HERE\]](#).

9.7. The fee for the issuance of the Full Term *International Certificate on Inventory of Hazardous Materials* is **USD 300.00** (No handling fees shall apply in case of payments made through the Merchant Marine Qualified Consulates), as per Resolution JD No.024-2025 dated April 30, 2025.

9.8. The fee for any modification or re-issuance of a Full Term International Certificate on Inventory of Hazardous Materials is **USD 300.00**. Hence, a new application shall be placed through the following link: [E-Segumar](#).

10. Issuance of the International Ready for Recycling Certificate

10.1. Ship Owners shall notify a Recognized Organization authorized by this Administration of the intention to recycle the ship to arrange/prepare for the final survey and required certification under the HKC.

10.2. An *International Ready for Recycling Certificate* shall be issued by this Administration, valid no longer than three (3) months from the date of completion of the final survey and before the ship's recycling.

10.3. The Full Term *International Ready for Recycling Certificate* shall be obtained by accessing the following link: [E-Segumar](#), and submitting the following information:

- Copy of the Interim International Ready for Recycling Certificate issued by the Recognized Organization;
- Final Survey Report;
- Copy of the Inventory of Hazardous Materials Parts I, II and III;
- Copy of the Ship Recycling Plan with the Document of Authorization to conduct Ship Recycling (DASR) attached;
- Written Statement of the intention to recycle a ship by the Shipowner;
- •Copy of the Safety Management Certificate (SMC). If the Safety Management Certificate does not apply, a Statement from the owner/operator must be



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uploaded;

- Payment Receipt.

10.4. Endorsements to extend the certificate until reaching the Ship Recycling Facility, according to Regulations 14.5 will be applied to the Full-Term *International Ready for Recycling Certificate* by this Administration. Hence, stakeholders are invited to apply in due time to the SEGUMAR Office (srr-ihm@segumar.com) or the nearest International SEGUMAR Office, which can be found [\[HERE\]](#).

10.5. The Full Term *International Ready for Recycling Certificate* will be issued as an electronic certificate that can be printed by the user when needed. Refer to **MMC-355 – Use of Electronic Certificates Onboard.**

10.6. The fee for the issuance of the Full Term *International Ready for Recycling Certificate* is determined as follows:

10.6.1. USD 200.00 (No handling fees shall apply in case of payments made through the Merchant Marine Qualified Consulates), for ships that already hold an Inventory of Hazardous Materials, as per Resolution JD No.024-2025 dated 30 April 2025;

10.6.2. USD 400.00 (No handling fees shall apply in case of payments made through the Merchant Marine Qualified Consulates), for ships that do not hold a Full-Term International Certificate on Inventory of Hazardous Materials, as per Resolution JD No.024-2025 dated 30 April 2025.

10.7. In addition to the regular application cost, we request that our customers cover a fee of USD 50.00 for international wire transfers to avoid incomplete payments.

10.8. Payments may also be made through Merchant Marine Qualified Consulates or through ACH to the Panama Maritime Authority Central Office. Please refer to our MMN-15/2022 "Payment accounts".

10.9. The fee for any modification or re-issuance of Full Term International Ready for Recycling Certificate will be as indicated in paragraphs **10.6.1** and **10.6.2**. Hence, a new application shall be placed through the following link: [E-Segumar](#).

11. Issuance of Conditional Certificate valid for three (3) months

11.1. For the purpose of the issuance of Conditional Certificates, please refer to the Merchant Marine Circulars **MMC-156** and **MMC-324**.



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12. Special Temporary Navigation Registry for ships destined to be recycled

12.1. Ships registering under the Panama flag and destined to be recycled through a Special Temporary Navigation Registry shall provide the following information to be evaluated but not limited to:

- Written Statement from the Shipowner stating that the ship shall be recycled and also confirming the name and location of the Ship Recycling Facility(ies);
- Authorization of the Ship Recycling Facility(ies) issued by the Competent Authority(ies);
- Ship's specific recycling plan and confirmation from the Recycling Facility(ies) that the ship shall be recycled;
- Other measures taken by this Administration.

12.2. If the ship is accepted and the Special Temporary Navigation Registry Certificate is issued, the shipowner shall have onboard a Full Term *International Ready for Recycling Certificate* before commencing the last voyage that intends to reach the port of the ship recycling facility(ies), which can be obtained by accessing E-**Segumar** and submitting the information listed in paragraph **10.3** of this marine circular.

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Appendix 1: Preparation Process of an Inventory of Hazardous Materials Prior Verification

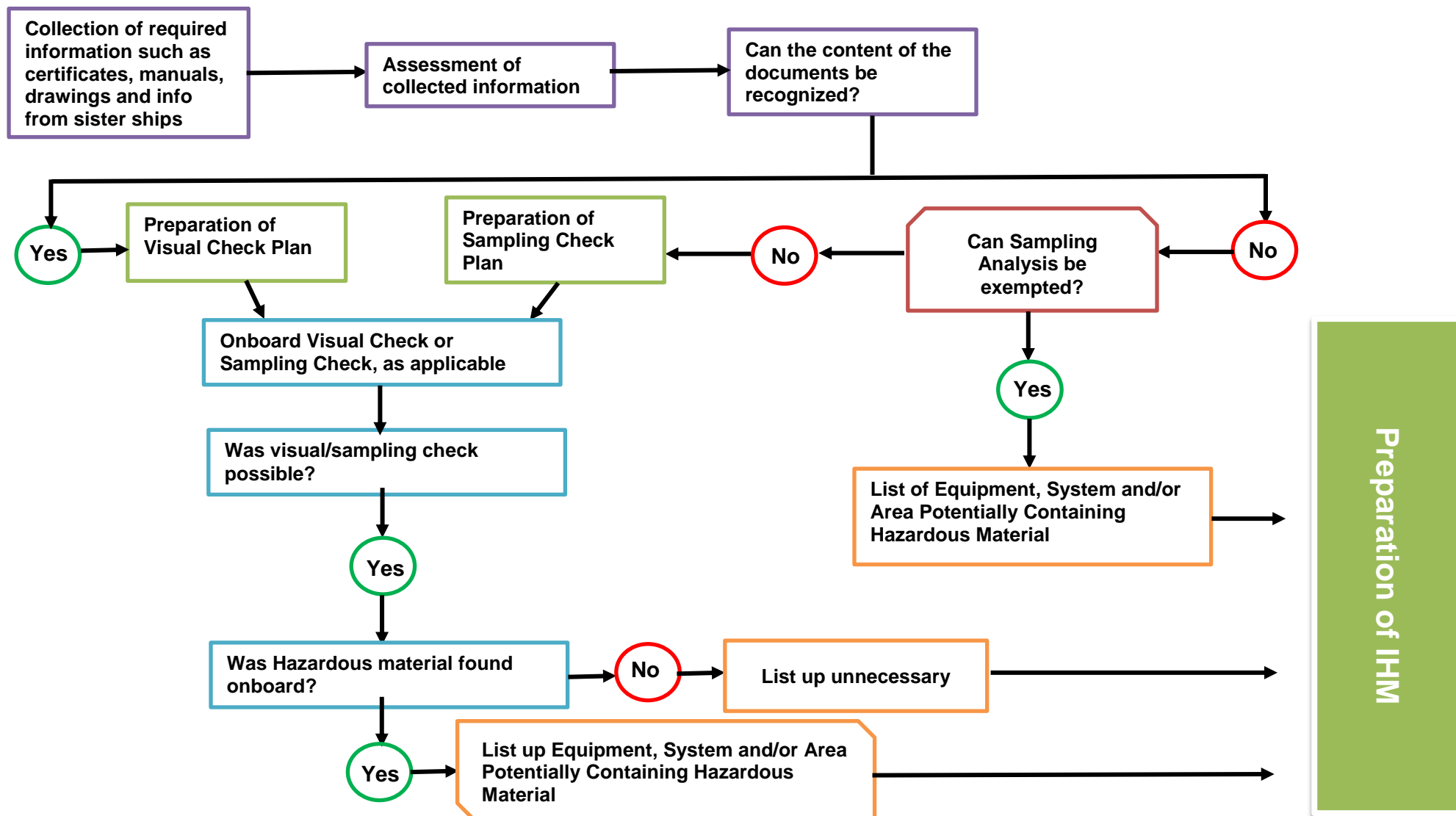


Fig.1: Diagram showing the Preparation process of an Inventory of Hazardous Materials prior verification.
Adapted from "Guide for the Inventory of Hazardous Materials" by ABS and "Flow Diagram for Developing Part I of the IHM" by NK.



Merchant Marine Circular

June, 2025 – Entirely revised.

April 2024 – Entirely revised.

December, 2023 – References updated due to adoption of 2023 Guidelines.

October, 2023 – Reference and paragraphs [4.2](#), [5.1](#), [5.2](#) have been amended, paragraph 7.5.4 and 7.5.6 were modified, paragraph 7.1 and 7.2 were deleted.

December, 2021 - Reference to MMC 159 deleted from paragraph 7.3, MMC 324 added.

November, 2020 – New paragraph 7 was added.

September, 2020 – Paragraphs 5.6, 5.7 amended, the word short term, deleted. New paragraph 5.8 included. Paragraph 6.4 corrected, numeral 3.1.a changed to 3.1.

Paragraph 6.5.4 and 6.5.5 amended and new noted added. New Paragraph 6.6 included. Paragraph 6.8 amended, USD 25.00 fee for international wire transfer changed to USD 50.00.

August, 2020.

Inquiries concerning the subject of this Merchant Marine Circular or any other request should be forwarded to:

SEGUMAR Panama / Recognized
Organizations Oversight Department
General Directorate of Merchant Marine
Panama Maritime Authority

Phone: (507) 501-5361/5362/ 5363/ 5350/5348/5351

E-mail: segumar.headoffice@segumar.com / ro-monitoring@segumar.com

Website: <https://panamashipregistry.com/circulars/>