

Subject :

Cyprus Requirements with regard to
Fire Control & Life Saving Appliances Plans

NKTECHNICAL INFORMATION

No. : 332

Date : 1 November 1999

To ship owners and shipbuilders concerned

Dear Sirs:

The Government of Cyprus issued Circular 19/99 requiring that Cypriot flag vessels should be provided with Fire Control & Life Saving Appliances Plans that comply with the requirements of the Circular 19/99. A copy of the circular is attached hereto as an Attachment 1.

The points of the circular are:

- (1) All Cypriot flag vessels are required to be provided with Fire Control & Life Saving Appliances Plans (hereinafter referred to as the "Plan") complying with the requirements given in paragraphs 2.1 to 2.8 of the Circular 19/99 not later than 31 December 1999. (Paragraph 1.3)
- (2) The graphical symbols related to fire fighting and life saving equipment and appliances as set out in IMO Resolutions A.654(16) and A.760(18) should be used in the Plan. (Paragraph 2.2)
- (3) Fire fighting and life saving equipment and arrangements on board the vessel should be marked with the same symbols that are shown on the Plan. All symbols should be in color. All other symbols and previous markings should be removed. (Paragraphs 2.8)
- (4) The attending surveyors of authorized classification societies should ascertain the extent of compliance of the vessel with the requirements of paragraphs 2.1 to 2.8 of the Circular 19/99 at the time of the next renewal survey or at the time of the next MAS/IS whichever of them occurs first after the 1st January 2000. If the surveyor finds that the vessel in question does not comply with the aforesaid, a short term conditional certificate, etc. should be issued in accordance with the paragraphs 2.9. of the Circular 19/99. (Paragraph 2.9)

The Society is ready to conduct the survey required by the Circular 19/99 on request following the procedure as described in the Attachment 2. The owners concerned are invited to make necessary preparations and apply for the survey to the Society.

If you have any questions, please contact the Survey Department at the following telephone No. or fax No.: Tel: 03-5226-2028 Fax: 03-5226-2029

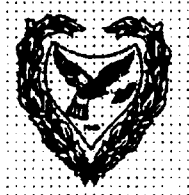
Attachment :

1. Circular 19/99
2. Procedures to ascertain compliance of Cypriot flag vessels with the Circular 19/99 concerning Fire Control and Life Saving Appliances Plans
3. Sample form of Annex

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Circular 19/99

8 July 1999

To: Owners, Managers and Operators of ships flying the Cyprus flag
Authorised Classification Societies
Inspectors of Cyprus Ships

Subject : ***Fire Control & Life Saving Appliances Plans***

1. General

1.1. The provisions regarding Fire Control Plans are set out in Regulation II-2/20 of the International Convention for the Safety of Life at Sea, 1974 as amended (SOLAS 74) with additional requirements relating to passenger ships found in Regulation II-2/41-2.1.1 of SOLAS 74.

1.2. During a recent analysis of the results of port State control inspections and of inspections carried out by the Officers of the Department and by the Inspectors of Cyprus Ships, a number of deficiencies have been identified in this area. As a result the following actions have been deemed necessary:

1.3. All Cyprus flag ships are required, not later than 31st December 1999, to be provided with revised and updated Fire Control Plan(s) and Life Saving Appliances Plan(s) as set out in paragraphs 2.1 to 2.8.

1.4. It is obligation of the Owners, Managers and Operators of ships flying the Cyprus flag to comply with the requirements of the present circular. In this respect it should be noted that paragraphs 2.9, 3 and 4 address the actions to be taken by the authorised classification societies in case it is found that the requirements of the present instructions are not complied with.

Fire Control & Life Saving Appliances Plans

2. Cyprus Requirements in regard to Fire Control and Safety Appliances Plans

2.1. Content. The combined Fire Control and Life Saving Plan(s) [hereinafter referred as the "Plan") should indicate all the equipment and arrangements referred to in Regulation II-2/20.1 of SOLAS 74 and should illustrate all the life saving appliances and arrangements which fall within the scope of Chapter III of SOLAS 74. In addition, in the case of passenger ships with the requirements of Regulation II-2/41-2.1.1 of SOLAS 74, and the International Maritime Organization Assembly Resolution A.756(18). In other words there shall be on board every Cyprus flag ship a combined Fire Control Plan and Life Saving Appliances Plan. However, passenger ships may carry Fire Control Plan(s) and Life Saving Appliances Plan(s) separately.

2.2. Graphical Symbols. The graphical symbols related to fire fighting equipment are set out in IMO Assembly Resolution A.654(16) and the symbols related to life saving appliances and arrangements are set out in IMO Resolution A.760(18).

The aforementioned sets of symbols are the only ones acceptable for use in the Plan(s).

2.3. Language. In light of the provisions of sections 6.6, 7 and 8 of the International Safety Management Code (ISM Code), Regulation V/13(c) of SOLAS 74 and Regulation I/14.1.4 and I/14.1.5 of the International Convention on Standards of Training Watch-keeping and Certification, 1978 as amended (STCW 78) and sections A-I/14 and B-1/14 of the Seafarer's Standards of Training, Certification and Watch-keeping Code (STCW Code), the Plan(s) should be provided in the established working language(s) and in the English language.

Providing the Plan(s) in the established working language(s) and in the English language will be considered as satisfying the language requirements set out in Regulation II-2/20.1 of SOLAS 74.

2.4. Posting and Availability. One copy of the plan(s) shall be available on the navigation bridge and one copy shall be posted in each mess room or in the areas leading to the mess rooms, if posting of the plan in the mess room is not practically possible.

Furthermore, additional copies shall be provided at each control station (as defined in Regulation II-2/3.22 of SOLAS 74) and at each central control station (as defined in Regulation II-2/3.22-1 of SOLAS 74).

In all cases at least one copy of the Plan(s) shall be available ashore at the offices of the Company (as defined in Regulation IX/1.2 of SOLAS 74).

Fire Control & Life Saving Appliances Plans

In the case of passenger ships additional copies shall be provided to each of the members of the fire patrol (Regulation II-2/40.6 of SOLAS 74) and shall be posted at each continuously manned central control station (as defined in Regulation II-2/3.22-1 of SOLAS 74).

In the event that the Plan(s) are set out in a booklet in lieu of the Plan(s), then each officer shall be supplied with one copy of the booklet and one copy shall at all times be available on board in an accessible position, as specified by Regulation II-2/20 of SOLAS 74.

2.5. Storage of Plans outside the deck house. A duplicate set of the Plan(s) shall be permanently stored in a prominently marked weather-tight enclosure outside the deckhouse, in accordance with Regulation II-2/20.2 of SOLAS 74.

In this respect the Guidance concerning the location of fire control plans for assistance of shoreside fire fighting personnel found in MSC/Circ. 451 should be complied with.

2.6. Revision and Updating. Regulation II-2/20.1 of SOLAS 74 as amended stipulates that 'plans and booklets shall be kept up-to-date, any alterations being recorded thereon as soon as practicable'.

It remains the obligation of the owners, the Company and of the master to ensure that Plans are kept up-to-date and are replaced with new ones when these are no longer in a reasonably readable state.

In addition and with respect to the vessels which fall within the scope of Regulation IX/2.1 of SOLAS 74 the Plans are considered to be part of the on board safety management system documentation and thus the requirements of sections 11.1 and 11.2 of the ISM Code shall be complied with.

2.7. Examination, Review and Approval or Verification and Validation of Plans: The review and approval or the verification and validation of Plans should be carried out by the classification society which is issuing, on behalf of the Government of the Republic of Cyprus, the vessel's Cargo Ship Safety Equipment Certificate (CSSE) or the vessel's Passenger Ship Safety Certificate (PSSC), as the case may be, or by the Department of Merchant Shipping (hereinafter referred to as "the Department"). Plans are required to be examined whether they comply with the requirements of paragraphs 2.1 to 2.8.

2.8. Marking of Equipment and Arrangements. Fire fighting equipment and arrangements and life saving equipment and arrangements should be marked with the symbols set out in IMO Assembly Resolution A.654(16) and A.760(18).

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The marking of the equipment and of the arrangements should correspond to that shown on the Plan(s). Moreover, all symbols should be in colour.

All other symbols and previous markings should be removed.

2.9. Actions to be taken by the authorised classification societies: As from the 1st January 2000 the authorised classification societies are required and expected to establish whether the Cyprus flag ships to which they are issuing, on behalf of the Government of the Republic of Cyprus, CSSE or PSSC comply with the requirements of the present circular.

In particular, they are expected to examine, verify, report and record whether the provisions of Regulation II-2/20 (and of Regulation II-2/41-2.1.1, in the case of passenger ship) of SOLAS 74 as supplemented by the present circular are complied with.

It is expected that there shall be no discrepancies between the Plan(s) and the record of approved cargo ship (or passenger ship) safety equipment carried on board. In addition, the various entries in the record should correspond to the particulars of the equipment carried on board and with the associated service and maintenance reports and records.

2.9.1. At the time of the next due CSSE/PSSC renewal survey or at the time of the next due CSSE mandatory annual survey, whichever of the two occurs first after the 1st January 2000, the attending surveyor(s) should ascertain the extent of compliance of the vessel with the requirements of paragraphs 2.1 to 2.9.

If the attending surveyor finds that the vessel in question does not comply with the aforesaid:

(a) in the case of a renewal survey, he shall issue a short term conditional certificate valid for three (3) months (if there are no other outstanding recommendations which warrant the limitation of the validity of the certificate to be issued) from the date of completion of the survey, stating the following recommendation:

"(...) Revised, updated and approved (or examined for compliance) plan(s) as required/by Regulation II-2/20.1 (and Regulation II-2/41-2.1.1, <in the case of passenger ships>) and by circular number 19/99 of the Department of Merchant Shipping of the Republic of Cyprus, to be posted not later than (date + 3 months);

(...) Not later than (date + 3 months) fire fighting equipment and arrangements and life saving equipment and arrangements to be marked with symbols in accordance with IMO Assembly Resolutions A.654(16) and A.760(18). All other symbols and previous markings to be removed."

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After completion of the verification of compliance with the aforesaid recommendation(s) the vessel should be issued with a CSSE or a PSSC (as the case may be) whose period of validity should count from the date of completion of the renewal survey.

(b) in the case of a mandatory annual survey, provided there are no other outstanding recommendations to endorse the CSCE on account of the mandatory annual survey being held,

- (i) he shall mark the CSSE on the front page "See attached Annex for recommendations";
- (ii) issue an Annex to the CSSE stating the following recommendation:

"Annex to the
Cargo Ship safety Equipment Certificate

The present certificate ceases to be valid unless the following recommendation is dealt with:

(...) Revised, updated and approved (or examined for compliance) Plan(s) as required by Regulation II-2/20.1 (and Regulation II-2/41-2.1.1, <in the case of passenger ships>) and by circular number 19/99 of the Department of Merchant Shipping of the Republic of Cyprus, to be posted not later than (date + 3 months);

(...) Not later than (date + 3 months) fire fighting equipment and arrangements and life saving equipment and arrangements to be marked with symbols in accordance with IMO Assembly Resolutions A.654(16) and A.760(18). All other symbols and previous markings to be removed.

Dated at ... on the ...

...
Surveyor to ..."

- (iii) Upon verification of compliance with the aforementioned, the following entry should follow:

"The recommendation(s) listed above has/have been verified and is/are therefore deleted.

Dated at on the

.....
Surveyor to ..."

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2.9.2. Reporting. The attending surveyor is required and expected to make a specific and explicit statement in the report of the relevant survey as to whether he has examined and has verified that all the Plans found on board are in a readable state, updated, approved (or examined for compliance) and in accordance with the requirements of Regulation II-2/20.1 of SOLAS 74 as amended (and of Regulation II-2/41-2.1.1 of SOLAS 74 in the case of passenger ships) and of the present circular.

2.9.3. Extension of the period of compliance: If the owners or the managers or the operators anticipate that they will be unable to comply with the condition in question within the allowed period, the case should be referred by them to the Department for consideration.

The case should be referred to the Department prior to the expiry of the period stipulated in the recommendation together with details of the actions taken, the contemplated actions, a plan indicating when each action will be completed and any other material the applicants wish to bring to the attention of the Department in support of their request.

In such cases the Department will be issuing instructions on a case by case basis.

3. Safety Management System Requirements

3.1. Non-conformities. For those vessels which fall within the scope of Regulation IX/2.1 of SOLAS 74, in case they are found not to comply with the provisions of Regulation II-2/20.1 of SOLAS 74 and in the case of passenger ships, with the provisions of Regulation II-2/41-2.1.1 of SOLAS 74, this will raise automatically non-conformity(ies) against their safety management system (SMS).

The non-conformity(ies) will be considered as having been closed as from the time the recommendation in question will be considered as having been dealt with.

3.2. Implementation of the present circular during audits. As from the 1st January 2000 auditors are expected to verify, record and report at the initial and at each subsequent renewal audit, and at each mandatory annual audit of the shore-based part of the SMS, or at any audit leading to the issue of Interim DoC, or at any other occasional audit (i.e. audit following the addition or a new ship to the SMS, addition of a new branch office, addition of a new type of ship or audit held following instructions of the Department), whether Plans are available in the offices of the Company for all the vessels they operate and which have been issued with SMC or an Interim SMC (or for which an SMC or interim SMC is requested), and whether such Plans comply with the requirements of the present circular.

As from the 1 January 2000 auditors are expected at each initial, renewal, intermediate or additional audit of the shipboard part of the SMS, or at any audit leading to the issue of Interim SMC to verify, record and report whether the vessel is provided with updated Plans complying with the

Fire Control & Life Saving Appliances Plans

requirements of the present circular and whether the other aspects of the present circular are complied with.

Auditors are not required or expected to examine the Plans in detail or to confirm that these reflect the actual shipboard conditions and thus the audit should not be turned into a survey or plan review and approval exercise.

4. Change of flag

As from the 1st January 2000 classification societies are required and expected to take the necessary steps to give effect to the provisions of the present circular when change of flag surveys are in hand. In case plans are found NOT to be in accordance with the requirements of the present circular, then the provisions of paragraph **2.9.1.(a)** should be followed.

5. Change of Classification Society

As from the 1 July 1999 in case a Cyprus flag ship is transferred from one recognised and authorised classification society to another, plans are not required to be re-submitted for review and approval if and only if these have been already previously approved in accordance with the requirements of the present circular.

6. Recommended Practice

For vessels operating on fixed routes it is highly recommended that a copy of the Plan(s) is provided to the local fire brigade at each of the ports of call along the route of the vessel and to the search and rescue authorities covering the area of operation of the vessel.

7. Implementation by Inspectors of Cyprus ships

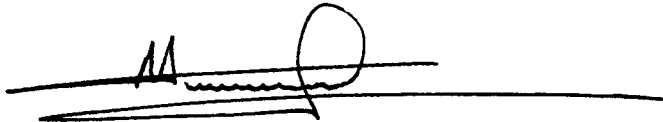
Inspectors of Cyprus ships will, with immediate effect, when carrying out initial inspections, document verifications or inspections of Cyprus ships, examine the Plans posted on board and the arrangements thereto for compliance with the requirements of paragraphs 2.1 to 2.9 of the present circular.

In case they find that the ship in question does not meet the said requirements they should raise appropriate recommendation(s) in the Report of Inspection they make using, for the recommendation(s), the wording indicated in paragraph 2.9.2(a).

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8. Changes in Statutes

Any reference to the provisions of SOLAS 74, STCW 78/95, the ISM Code and the STCW Code as well as to IMO Assembly Resolution A.654(16), A.756(18) and A.760(18).and to MSC/Circ. 451 are the ones applicable to those in force on the 1st July 1999. After that date any changes or amendments or alterations thereof will be considered to apply and override the provisions of the present circular, without any notice.



Capt. Andreas A. Constantinou
Senior Marine Surveyor
on behalf of the Director
Department of Merchant Shipping

cc: Permanent Secretary, Ministry of Communications and Works
Permanent Secretary, Ministry of Foreign Affairs
Maritime Offices of the Department of Merchant Shipping abroad
Diplomatic and Consular Missions of the Republic
Honorary Consular Officers of the Republic
Cyprus Shipping Council
Cyprus Shipping Association (Sea Rovers) Ltd
Union of Cypriot Shipowners
Cyprus Bar Association
International Association of Classification Societies (IACS)
File Nr. 32/4/7/11
File Nr. TEN 1/5
File Nr. TEN/10

REMARK: This Circular and all subsequent clarifications that may follow can be found on our web page :www.shipping.gov.cy

Attachment 2

Procedures to ascertain compliance of Cypriot flag vessels with the Circular 19/99 concerning Fire Control and Life Saving Appliances Plans

1. The time when the inspection should be conducted

Inspections of Cypriot flag vessels to ascertain the compliance with the requirements of the Circular 19/99 should be conducted by the attending surveyor at the time of SE/SPA renewal survey or SE MAS/IS (AS/PS under HSSC) whichever of them occurs first after the 1st January 2000.

2. Surveys

2.1 Applications for the survey

Application for the survey should be made to the nearest branch offices where the vessel is inspected. One copy of Fire Fighting and Life Saving Appliances plan ^{*Note 1} (hereinafter referred to as the "Plan") should be submitted with the application.

2.2 Plan approvals

The Plan should be examined at the branch offices to ascertain:

- 1) that the Plan has been prepared using graphical symbols set out in IMO Resolutions A.654 and A.760(18) and all symbols are in color; and
- 2) that the Plan has been provided in the established working language(s) and in the English language.

2.3 The surveys to be carried out on board the vessel

The attending surveyor should confirm that:

- 1) the Plan has been posted in the navigation bridge, in each mess room or its vicinity and in each control station, and in the event that the Plan is set out in a booklet, each officer has been supplied with one copy of the booklet and one copy at all times is available on board in an accessible position and, in addition, a duplicate set of the Plan has been permanently stored in a prominently marked weather-tight enclosure outside the deck house;
- 2) the fire fighting and life saving equipment and arrangements of the vessel have been marked with the same symbols in color as illustrated in the Plan, and in the case of fire-fighting appliances, all spaces protected by, or containing fire fighting equipment, and all escape routes shall be marked, but marking of specific equipment is not required; and
- 3) the Plan has been updated corresponding to the actual arrangements of the equipment and the arrangements on board the vessel.

2.4 Result of the inspections

- 1) When it is confirmed that all requirements have been met, a NK stamp should be put on the Plan posted in the navigation bridge.
- 2) When any of the requirements has not been met:
 - at the time of a renewal survey, a short term conditional SE certificate valid for 3 months from the date of completion of the survey should be issued stating the recommendations as mentioned in the paragraph 2.9.1 (a) of the Circular 19/99; or

- at the time of MAS/AS, the SE certificate carried on board the vessel should be marked “See attached Annex for recommendations” on the front page, and an Annex of a prescribed form as attached (Attachment 3) in which recommendations have been set out and signed by the surveyor should be appended to the certificate.

2.5 When the outstanding recommendation has been cleared up:

- in cases where the conditional short term certificate has been issued, a new short term/final certificate is to be issued as usual without any outstanding recommendations; and
- in cases where the Annex has been appended to the SE certificate, the attending surveyor should put his signature in a space of the Annex where mentioned to the effect that the recommendations have been cleared up.

3. Reporting

Appropriate entries such as confirmed compliance of the requirement, outstanding recommendation, or cleared up the recommendation, etc. are to be made in the Form LSM.

4. The approved plan

The plan which has been approved and stamped with NK seal at the branch office should be sent to Survey Department after the survey has been completed.

(*Note 1) Fire Control Plans and Life Saving Appliances Plans should be combined in one plan in the case of cargo ships. Passenger ships may carry Fire Control Plans and Life Saving Appliances Plans separately.

NIPPON KAIJI KYOUKAI

ANNEX TO THE CARGO SHIP SAFETY EQUIPMENT CERTIFICATE

The present Certificate ceases to be valid unless the following recommendation is dealt with:

() Revised, updated and approved(or examined for compliance) Plan(s) as required by Regulation II-2/20.1 and by circular number 19/99 of the Department of Merchant Shipping of the Republic of Cyprus, to be posted not later than

(_____)
date + 3 months

() Not later than (_____) fire fighting and life saving
date + 3 months

equipment and arrangements to be marked with symbols in accordance with IMO Assembly Resolutions A.654(16) and A.760(18). All other symbols and previous markings to be removed.

Date _____

Place _____

Stamped

Signed _____

(Surveyor to NIPPON KAIJI KYOKAI)

The recommendation(s) listed above has/have been verified and is/are therefore deleted.

Date _____

Place _____

Stamped

Signed _____

(Surveyor to NIPPON KAIJI KYOKAI)