



MARITIME INDUSTRY AUTHORITY

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MARINA ADVISORY NO. 2020-75
Series of 2020

**TO : ALL SHIPPING COMPANIES/ SHIPOWNERS/ SHIPYARD OWNERS/
OPERATORS, STAKEHOLDERS, AND ALL CONCERNED**

**SUBJECT : IMPLEMENTATION OF THE CONDUCT OF REMOTE INSPECTION/
SURVEY/ AUDIT/ COMPLIANCE MONITORING OF COMPANY, SHIP AND
SHIPYARD**

In view of the implementation of stringent social distancing and mobility restrictions to prevent further transmission of the Coronavirus Disease (COVID-19) and ensure the safety and well-being of all, **NOTICE** is hereby given to all concerned for compliance to the following guidelines relative to the MARINA implementation of the conduct of remote inspection/ survey/ audit/ compliance monitoring of companies, ships and shipyards.

1. The remote inspection/ survey/ audit of companies, ships and shipyards shall be coordinated with the following concerned MARINA offices with a request indicating the exact date and place of inspection. The schedule of the inspection should NOT exceed fifteen (15) days upon receipt of the application.
 - .1 Shipyards Regulation Service (SRS)
 - .2 Maritime Safety Service (MSS)
 - .3 MARINA Regional Offices (MROs)
2. The remote inspection/ survey/ audit/ compliance monitoring of companies, ships and shipyards shall be conducted via online video communication platforms, which can be utilized for the undertaking of the same. The MARINA inspector/ surveyor/ auditor/ enforcer from the MARINA - SRS/MSS/ES/MROs and the company, ship or shipyard owner/operator or its authorized representative shall ensure that both parties are using suitable devices with reliable internet connection to manage the video communication.
3. Only applications filed before the MARINA - SRS/ MSS/ MROs with complete documentary requirements shall be processed and endorsed for inspection/ survey/ audit. Once an application is filed, it is deemed that the company, ship or shipyard is available to be subjected to inspection/ survey/ audit immediately.
4. The designated MARINA technical personnel from SRS/ MSS/ MROs shall assign a date for the inspection/ survey/ audit as soon as the application is received and duly assigned. The proponent shall then be informed of the scheduled date of the inspection/ survey/ audit. The proponent will only be given a chance to request for

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rescheduling of the inspection/ survey/ audit with a valid reason. However, the rescheduled date shall not be more than five (5) days from the initially assigned schedule. Failure to be subjected to the required inspection/ survey/ audit within the given period shall be deemed withdrawal of the application.

5. The officers and crew on board the ship shall wear the appropriate uniform/ attire during the inspection/ survey/ audit/ compliance monitoring.
6. Compliance Monitoring or random inspections to verify compliance of ships and shipyards with MARINA rules and regulations and other applicable laws will continuously be undertaken by the MARINA Enforcement Service (ES).
7. The MARINA Inspector/Enforcer shall notify the ship or shipyard owner/ operator/ master/ authorized representative a day before the real-time conduct of remote compliance monitoring. Remote compliance monitoring shall commence accordingly at the agreed time and schedule and mode of video communication.
8. Refusal to be subjected to remote compliance monitoring and/or non-cooperation without any valid reason shall be deemed non-compliance with existing MARINA rules and regulations. In this case, the MARINA Inspector/Enforcer may recommend revalidation or re-inspection of the qualification and maintaining requirements of the ship or shipyard, particularly on safety, subject to withdrawal/ suspension of safety certificates or licenses upon validation of non-compliance/s.
9. All company, ship or shipyard owners/ operators/ authorized representatives shall extend full cooperation and provide their respective contact information and area/s of operations of their ship/s or shipyard/s to the MARINA – SRS/MSS/ES/MROs of the ship's homeport or the shipyard's area of operation, for MARINA's reference.
10. The conduct of remote inspections/ surveys/ audits/ compliance monitoring is without prejudice to the conduct of the same in an actual or on-site arrangement if the circumstances warrant, particularly on situations that are determined to pose imminent danger to the ship, shipyard, lives, or the environment, subject to stringent observation of safety and health protocols.

The above guidelines shall take effect immediately and shall remain valid and subsisting until otherwise revoked/amended or until the pandemic situation ceases, whichever comes earlier.

For information and compliance.


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