



MSN 048

DEPARTMENT OF ECONOMIC DEVELOPMENT

SHIP SECURITY PLAN APPROVAL AND AMENDMENT PROCESS

The objective of this MSN is to outline the process for approving a Ship Security Plan and when it needs to be reapproved.

Most regulations and notices are available on the Isle of Man Government website: www.iomshipregistry.com or by contacting marine.survey@gov.im

All Ship Security Plans (SSP) are approved by the Isle of Man Ship Registry (IOMSR) and this function is not delegated to Classification Societies. SSPs may be received by this office either in hard copy or via email.

Once the SSP has been reviewed and found acceptable the approval page will be returned with an "Approved" stamp on the front. This is the only evidence required to be on board the vessel that states the SSP has been approved. Previously issued approval SSP certificates are no longer required.

If Class are attending a vessel to carry out an interim ISPS audit on behalf of IOMSR then the SSP must be with this office prior to the audit being carried out. Once the SSP has been received we will advise the Class surveyor that the SSP is under review, as required by the ISPS Code.

The ISPS Code requires that all amendments to the plan be approved by the Administration. The IOMSR interprets 'amendments' to mean material changes to the plan and the procedures contained within. Updates of contact details and minor revisions for the correction of spelling mistakes etc. need not be submitted, but the SSP's amendment page will be stamped to state the amendments have been approved when an IOMSR surveyor next attends for an ISPS audit.

If the circumstances under which the Ship Security Assessment (SSA) was made change (in type of cargo, trade area, significant changes in the nationality of the crew, relevant modifications to the vessel, etc.), the vessel should be re-assessed. The revised SSA should be resubmitted for approval together with revisions of the SSP as deemed necessary.

Isle of Man Ship Registry

Please note - The Isle of Man Ship Registry cannot give Legal Advice. Where this document provides guidance on the law it should not be regarded as definitive. The way the law applies to any particular case can vary according to circumstances - for example, from vessel to vessel. You should consider seeking independent legal advice if you are unsure of your own legal position.