



PANAMA MARITIME AUTHORITY
MERCHANT MARINE CIRCULAR MMC-176

PanCanal Building
Albrook, Panama City
Republic of Panama
Tel: (507) 501-5348
mmc@amp.gob.pa

To: Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (ROs).

Subject: ISM additional verifications and Declarations endorsement (ISM Code)

Reference: Resolution No.106-OMI-09-DGMM of November 27, 2007
ISM Code – Rule 3.1
Decree Law No. 7 of February 26, 1998.
Decree Law No. 2 of January 12, 1980
Refer to MMC No.207, for ISPS additional verifications

1. The purpose of this Merchant Marine Circular is to establish the guidelines that shall be followed in order for Organizations to request an authorization for an additional verification of the International Safety Management Code (ISM Code).
2. This Administration would like to inform the requirements that your Organization shall submit, in order to request an authorization for an additional verification of ISM.
3. Requirements:
 - 3.1 Submit a request to the nearest Segumar Office.
 - 3.2 The request shall state the name of the vessel, IMO number, call sign, Port State Control detention report¹, including the date of the ship's detention.

¹ Port State Control report shall be presented in case of Ship's detentions or ISM related deficiencies

<i>Prepared by: Translator</i>	Revised by: Compliance and Enforcement Deputy Chief	<i>Approved by: Compliance and Enforcement Chief</i>
Control N°: F-RIN-04-01	Version: 05	Date: 21 January, 2013
		Page 1 of 3

3.3 The Organization must state the reason/s for the additional verification, in the cases in which the additional verification is not due to Port State Control deficiencies.

4. Procedures:

4.1 The request can be submitted by email or fax to the nearest Segumar Office of your convenience.

4.2 Once you contact one of the Technical Officers of our Segumar Offices, the authorization will be replied to the Organization.

4.3 The Organization shall submit copy of the additional verification report as soon as possible to the Administration along with the corrective actions based on the non-conformities for its approval before been enforced.

4.4 Both, the request and the copy of the additional verification reports must be sent to the following emails:

- For additional verifications required by the RO, not related to Port State Control matters: fullterm@segumar.com, or the nearest Segumar Office of your convenience.
- For ISM Matters in case of Port State Control deficiencies: ism@amp.gob.pa

4.5 When the Administration considers that the additional verification of ISM Code needs to be performed, will authorize the RO which has issued the certificate. The RO shall submit the verification report as well.

5. Contact Points:

5.1 ISM station and Port State Control Section of Navigation and Maritime Safety Department: Monday to Friday from 8:30 am to 8:00 p.m.

Phone: (507) 501-5031 / 501-5033 / 501-5094 / 501-5092

Fax: (507) 501- 5083

Email: ism@amp.gob.pa; psc@amp.gob.pa

<i>Prepared by: Translator</i>	Revised by: Compliance and Enforcement Deputy Chief	<i>Approved by: Compliance and Enforcement Chief</i>
<i>Control N°: F-RIN-04-01</i>	<i>Version: 05</i>	<i>Date: 21 January, 2013</i>
		Page 2 of 3

5.2 Segumar Offices: Monday to Fridays (according to local time and regular Office hours), please review the contact details in “CONTACT US”

5.3 Night Time, Weekend and Holidays:
Segumar Panama
Phone: (507) 501- 5350 / 501- 5352 / 501 – 5361
Fax: (507) 501- 5964
Email: fullterm@segumar.com

6. Endorsement of ISM Code Declarations

6.1 All Company Operators/Owners/Masters shall send to Segumar Offices the Declaration of Company (DC) for the Company Operator as per the ISM Code 3.1, and the Declaration of Designated Person Ashore (DPA) for the respective endorsement. These documents must be sent to fullterm@segumar.com.

6.2 It is important to instruct all RO’s that they shall verify, during the initial, renewal, annual and intermediate verifications, that every DPA and DC has been endorsed by this Administration.

6.3 To obtain the required endorsement of the declaration of Designated Person Ashore and the Declaration of the Operating Company, copy of the Interim or Short Term Safety Management Certificate shall be presented.

December 2015 – amendment to: Subject, paragraph 3, reference 1 added, word audit replaced for “verification” through the circular, point 5 re-numbered to 4.5, point 6 added, 6.1 amended to include SEGUMAR Offices, 6.2 amended, 6.3 added.

August, 2008

Inquiries concerning the subject of this Circular or any request should be directed to:

SEGUMAR-Panama

Directorate General of Merchant Marine

Panama Maritime Authority

Phone: (507) 501-5348 / 5350

Fax: (507) 501-5364

E-mail: rberrocal@segumar.com

deputychief@segumar.com

Prepared by: Translator	Revised by: Compliance and Enforcement Deputy Chief	Approved by: Compliance and Enforcement Chief
Control N°: F-RIN-04-01	Version: 05	Date: 21 January, 2013
		Page 3 of 3