



**PANAMA MARITIME AUTHORITY**  
**MERCHANT MARINE CIRCULAR MMC-199**

PanCanal Building  
Albrook, Panama City  
Republic of Panama  
Tel: (507) 501-5355  
[mmc@amp.gob.pa](mailto:mmc@amp.gob.pa)

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**To:**            **Ship-owners/Operators, Company Security Officers, Legal Representatives of Panamanian Flagged Vessels, Panamanian Merchant Marine Consulates and Recognized Organizations (RO's).**

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**Subject:**     **SEGUMAR E-mail Accounts**

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The purpose of this Merchant Marine Circular is to provide new contact information for Segumar Panama Office. Taking into consideration that the volume of requests has significantly increased, the fact that several new requirements have recently entered into force and the increase of our fleet; and with the purpose to offer the best service; this Administration has considered necessary to re-organize its e-mail accounts as follows:

1. For issuance of Cargo Ship Safety Certificate for Cargo Vessels under 500 GRT, and Cargo Ship Safety Radio Telephony Certificate for cargo vessels under 300 GRT, ISM Declarations for Company and Declaration of Designated Person endorsement, ISM + DOC Certificate + interim extension, Multiple Flag DOC authorization, Consulting on technical matters regarding ISM. The request shall be sent to:

[fullterm@segumar.com](mailto:fullterm@segumar.com)

**CONTACT NUMBER:**

+507 501-5352

2. For the endorsement of the International Tonnage Certificate and the issuance of National Tonnage Certificate (vessels under 500 Gt.), Simplified Measurement (vessels less than 24 meters), Tonnage Confirmation. The request shall be sent to:

[itc@segumar.com](mailto:itc@segumar.com)

**CONTACT NUMBER:**

+507 501-5356

3. For the issuance of the Minimum Safe Manning, Consulting on technical matters regarding Manning, Reduced Manning Authorizations, Extra Crew Authorizations and crew dispensation. The request shall be sent to:

[msm@segumar.com](mailto:msm@segumar.com)

**CONTACT NUMBER:**

+507 501-5358

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|-------------------------|--|--|-------------|
| Prepared by: Lawyer     | <i>Revised by: Compliance and Enforcement Deputy Chief</i> | <i>Approved by: Compliance and Enforcement Chief</i> |             |
| Control N°: F-RIN-04-01 | <i>Versión: 06</i>   | <i>Date: August 1, 2016</i>                          | Page 1 of 4 |

4. For the request of the exemptions certificates for SOLAS, MARPOL, COLREG, LOAD LINE (applications, evaluations and issuance), Consulting on technical matters regarding vessels under 300 to 500 Grt. Authorization for the issuance of statutory certificates or any other requirement shall be sent to:

[exemptions@segumar.com](mailto:exemptions@segumar.com)

**CONTACT NUMBER:**

+507 501-5359

5. For authorizations requested by the vessels Owners/Operators or Recognized Organizations regarding approval endorsement for table rate of discharge of untreated sewage, multiple load lines, authorizations and general consulting regarding the International Convention for Load Lines, Administration interpretations regarding the International Conventions and Codes. The request shall be sent to:

[authorizations@segumar.com](mailto:authorizations@segumar.com)

**CONTACT NUMBER:**

+507 501-5361

6. For authorizations requested by Owner/Operators or Recognized Organizations regarding Malfunctioning of MARPOL Equipment, Malfunctioning of SOLAS Equipment ( Lifeboat, Recue Boat, OWS, ODME, Radar, Echo Sounder, Speed Log, GMDSS, VDR/S-VDR, Inmarsat, Anchor, among others), authorizations to issue conditionals/short terms statutory certificates ( must be requested direct from the Recognized Organizations). The request shall be sent to:

[conditionals@segumar.com](mailto:conditionals@segumar.com)

**CONTACT NUMBER:**

+507 501-5362

7. For authorizations regarding Drydock extensions, Statutory Certificates Extensions, Fire Fighting Equipment service extensions (EEBD), Fire Extinguishers, CO2, among others), Lifesaving appliance service extensions (Life raft, Lifeboat, Davit, among others), AIS, EPIRB, VDR/S-VDR annual service Extensions. The request shall be sent to:

[extensions@segumar.com](mailto:extensions@segumar.com)

**CONTACT NUMBER:**

+507 501-5362

8. The exemption certificates for single hull for oil tankers, chemical tankers and for the CAS certificate, extensions and exemptions for single hull for oil tankers, CAS evaluation and issuance of the Full Term statement of compliance, exemptions for chemical tankers to carry vegetable oils.: The request shall be sent to:

[singlehullwaiver@segumar.com](mailto:singlehullwaiver@segumar.com)

[cas@segumar.com](mailto:cas@segumar.com)

**CONTACT NUMBER:**

+507 501-5354

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|-------------------------|---|---|
| Prepared by: Lawyer     | Revised by: Compliance and Enforcement Deputy Chief | Approved by: Compliance and Enforcement Chief |
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9. For the issuance of Bunker Convention Certificates (BCC), , the request shall be sent to:

[liabilities@segumar.com](mailto:liabilities@segumar.com)

**CONTACT NUMBER:**

+504 501-5357/

10. For the issuance of the DMLC Part I and to provide an efficient service to our users due to the upcoming entry into force of the Maritime Labour Convention (MLC 2006), new email accounts have been created, for consultants and additional information regarding the MLC 2006, please sent your request to:

[mlc@segumar.com](mailto:mlc@segumar.com),

[mlcsegumar@amp.gob.pa](mailto:mlcsegumar@amp.gob.pa)

**CONTACT NUMBER:**

+507 501-4241

11. Services exclusives to our offshore customers, the Panama Maritime Authority, with great pleasure, announces the opening of an OFFSHORE DIVISION in charge of providing the following direct services, Authorization letters, issuance of International Tonnage Certificate endorsements, Minimum Safe Manning Certificates, Exemption Certificates, Endorsement of ISM declarations , Bunker Convention and Convention for the Removal of Wrecks, please sent your request to:

[offshore@segumar.com](mailto:offshore@segumar.com)

**CONTACT NUMBER:**

+507 501-5353

12. Handling of notifications regarding assignments of class, changes and withdrawals; Statutory Certificates withdrawals, transfer of certification of a ship Recognized Organization

[withdraws@segumar.com](mailto:withdraws@segumar.com)

**CONTACT NUMBER:**

+507 501-5349/5032

13. Handling of Recognized Organizations Reports of Statutory Certificates issued and RO's reporting requirements

[Ro-panama@segumar.com](mailto:Ro-panama@segumar.com)

[Statutories@segumar.com](mailto:Statutories@segumar.com)

**CONTACT NUMBER:**

+507 501-5351

**The following phone numbers will also be available as contact point:**

**DUTY TECHNICAL SUPERVISOR (24 HRS)**

+507 501-5355 - RECEPTION

+507 501-5361

+507 501-5362

|                         |  |  |             |
|-------------------------|--|--|-------------|
| Prepared by: Lawyer     | <i>Revised by: Compliance and Enforcement Deputy Chief</i> | <i>Approved by: Compliance and Enforcement Chief</i> |             |
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**CHIEF OF SEGUMAR- PANAMA OFFICE** (for any assistance, consultants or, any additional information).

+507 501- 5348

**E-mail:** [rberrocal@segumar.com](mailto:rberrocal@segumar.com)

**FAX:**

+507 501-5364

**DEPUTY CHIEF OF SEGUMAR- PANAMA OFFICE** (for any assistance, consultants or, any additional information).

+507 501- 5350

**E-mail:** [deputychief@segumar.com](mailto:deputychief@segumar.com)

All the original applications and documentations in hard copy must be sent to the following full style address for air courier purposes:

**Pan Canal Building, Omar Torrijos Herrera Ave.  
Floor 4th, Office No. 404, Segumar Office  
Albrook, Panama City, Panama.**

In case of regular mail please forward the documentation to the following address:

**Panama Maritime Authority  
Panama Segumar Office  
P.O. Box 00533, Balboa  
Ancon 0843  
Panama, Republic of Panama**

**August, 2017** – e-mail address amended in point 9 and e-mail addresses added in point 13.

**December, 2015** – e-mail addresses updating

**December, 2012**

**Inquiries concerning the subject of this Circular or any request should be directed to:**

**Directorate General of Merchant Marine**

**Panama Maritime Authority**

**Phone: (507) 501-5348 or 501-5350**

**Fax: (507) 501-5364**

|                         |  |  |             |
|-------------------------|--|--|-------------|
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